

Exams Information Session

First Arts 2011-12

Semester 1 Examinations

Nov 2011

Exams Office Website - www.nuigalway.ie/exams

Student Contact Centre - www.nuigalway.ie/scc
(Admissions, Registration & Examination Queries)



NUI Galway
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Examinations Office

Exams Office Website

www.nuigalway.ie/exams



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SEMESTER 1 TIMETABLE (2011-12)

Important Dates

Personal timetables	Available online from 16th November, 2011 (at approx 16:00)
Examination period	Monday, December 5th - Friday, December 16th, 2011

The detailed timetable should not be used for planning flights, and students should be available for the entire period, as amendments may need to be made. It is not possible to make special arrangements for students who are travelling, or who are unavailable to attend on the date of their examination, due to other commitments.

If taking examinations in Semester 1 (December 5th – 16th), given winter weather conditions, please give yourself plenty of time to get to the venue on time for your examination. If you are late for an exam, extra time will not be provided. Good luck with your exams.

IMPORTANT NOTICE

Important Notice regarding more severe penalties where students break the Exam Regulations:

Where the student is found to have been in breach of the Exam Regulations, depending upon the severity of the incident, a range of penalties may be applied. The most common penalty is a deduction of marks up to a 0 mark in the affected module. Where a mark of 0 has been applied, the student may repeat the examination if a repeat sitting is allowed by the Marks and Standards for the programme, however, the mark for the repeat examination will be capped at 40%.

[General Procedures and examination regulations.](#)

[Breaches of Exam Regulations](#)

SEMESTER I TIMETABLE

[Semester I Timetable](#)



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tions Office

Exam Sessions

- Semester 1 (Christmas) 2011
 - Tuesday 13th December - Friday, 16th December, 2011
- Semester 2 (Summer) 2012
 - Tuesday 17th April - Friday, 20th April, 2012



Exam Timetable

- Personal exam timetables available to download from Exams Office website: <http://www.nuigalway.ie/exams/timetables/semester1.html>
- Need your User ID and Campus Account password to log in (CASS Campus Account Self Service)
- Frequently Asked Questions re your Campus Account and password, go to: <https://cass.nuigalway.ie>
- Please check the **Timetable Amendments** link on the Exams Office website at regular intervals to ensure latest details regarding your Exams; it is ***your responsibility*** to know when your exams are on. Amendments to the timetable will only be available on the Web; **your Personal Timetable will not be updated.**
 - <http://www.nuigalway.ie/exams/timetables/amendments.html>



Exam Timetable

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SEMESTER 1 TIMETABLE (2010-11)

Important Dates

Personal timetables	Available online from 12th November, 2010 (at approx 13:00)
Examination period	Friday, December 3rd - Friday, December 17th, 2010

The detailed timetable should not be used for planning flights, and students should be available for the entire period, as amendments may need to be made. It is not possible to make special arrangements for students who are travelling, or who are unavailable to attend on the date of their repeat examination, due to other commitments.

SEMESTER I TIMETABLE

[Semester I Timetable](#)

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Exam Timetable on Web

NUI, Galway - Personal Inquiry for written exam timetable in Semester 1 2011/2012 - Microsoft Internet Explorer

File Edit View Favorites Tools Help



Address https://www.mis.nuigalway.ie/regexam/time_table_personal_form.asp?sess=5

NUI, Galway - Personal Inquiry for written exam timetable in Semester 1 2011/2012

ID Number:

Password:

Login

Reset details

Campus Account

Students: Click for
Login Information



Note: The *Semester 1 - 2011/2012* Examination Period runs from: *Monday 05/12/2011* to: *Friday 16/12/2011* .

Instructions:

An *ID Number* is 8 digits in length, and *must* be entered with leading zeroes if applicable.

Note (i): To ensure that no-one else can view your personal data, the actual timetable page will expire after a period of 5 minutes. You can also close the browser window. button on your browser to expire your timetable page.

Note (ii): You should be able to print the timetable page on any available printer, or save it to disk.



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Examinations Office

Personal Timetable

Information on the [Amendments](#) page supersedes any information that may appear on your personal timetable for Semester 1.

Note: there are currently amendments for your class [1BA1](#), which *may* affect your personal timetable.

Day	Date	AM/PM	Start time	Module/Paper	Duration (minutes)
Tuesday	13/12/2011	PM	14:30	1BA1-SP158-1	120
Module:	Introduction to Politics & Sociology - Paper 1 - Written				
Venue:	KINGFISHER (NUIG) SPORTS CENTRE				
Wednesday	14/12/2011	AM	09:30	1BA1-PS122-1	120
Module:	Introductory Psychology 1 - Paper 1 - Written				
Venue:	KINGFISHER (NUIG) SPORTS CENTRE				
Thursday	15/12/2011	AM	09:30	1BA1-EN124-1	120
Module:	Introduction to English 1 - Paper 1 - Written				
Venue:	KINGFISHER (NUIG) SPORTS CENTRE				
Thursday	15/12/2011	PM	14:30	1BA1-TI150-1	120
Module:	Principles of Human Geography - Paper 1 - Written				
Venue:	KINGFISHER (NUIG) SPORTS CENTRE				

Total Examinations in this session: 4

Example



Exam Timetable

- If you are missing an exam from your timetable, contact the Student Contact Centre:
 - **Email:** scc@nuigalway.ie
 - **Tel:** (091) 495999
 - **Lo:** Student Contact Centre
Áras UíChathail – Ground Floor
 - **Open:** 10.00 a.m. – 12.30 p.m.
2.00 – 4.00 p.m.



Timetable Release Dates (On-Line)

- **Semester 1 - 2011:**
 - 16th November, 2011

- **Semester 2 / Summer 2012:**
 - 9th March, 2012



Exam Times

- Exams start at 09:30 and 14:30. Exams will last two hours each.
- You must bring your current, valid Student ID card to all exams. If you don't have your current, valid ID Card with you, you will be charged €30 for verification of identity and registration. You will be charged €30 for every exam where you do not have your ID card. There are no exceptions to this regulation. Current, valid ID's are required to confirm Students' identity, contact the Student Contact Centre if you have lost your Student ID card.
- Be at exam venue 20 minutes prior to start of exam.
- You will be allocated a seat number on notice boards at the venue, look up your seat number, and know where you are sitting.

Exam Locations – Semester 1

- The following are the locations of the Semester 1 exams:
 - Sports Centre (Kingfisher)
 - Áras na Macléinn (Bailey Allen Hall)
 - Leisureland, Salthill
 - Galway Bay Hotel, Salthill
- The venues for your exams will be listed on your Personal timetable.
- Please check the **Timetable Amendments** link on the Exams Office website regularly to ensure you have the latest details regarding your Exams; it is *your responsibility* to know when your exams are on. Amendments to the timetable will only be available on the Web; **your Personal Timetable will not be updated.**
 - <http://www.nuigalway.ie/exams/timetables/amendments.html>



Before the Exam...

- Read the Rules and Regulations pertaining to Exams on the Exams Office web site:
 - www.nuigalway.ie/exams
- Those who are found to be in breach of exam regulations are subject to automatic penalties, as directed by the Exams Security Committee.

<http://www.nuigalway.ie/exams/SecurityGroup.html>



Before the Exam...

Past Exam Papers: <http://www.nuigalway.ie/exampapers/>

Address  https://www.mis.nuigalway.ie/regexam/paper_index_search_main_menu.asp

Module/Subject Code:	<input type="text"/>	All Subject Areas	<input type="button" value="v"/>
Title Keyword(s)/Phrases:	<input type="text"/>	<input type="text"/>	Must match against all entries <input type="button" value="v"/>
Course Instance:	<input type="text"/>	All Course Instances	<input type="button" value="v"/>
Assessment Sitting:	Both Sittings <input type="button" value="v"/>	Assessment Period:	All Assessment Periods <input type="button" value="v"/>
Academic Year:	From: All Years <input type="button" value="v"/> to: All Years <input type="button" value="v"/>	<input type="button" value="Search"/>	<input type="button" value="Reset"/> <input type="button" value="Help"/>

[Introduction](#) - [How to Search](#) - [Search Results/Downloading Papers](#) - [Tips on Searching](#)

Introduction

Starting from the academic year 2007/2008, on-line access to past examination papers is provided by the ISS Office. Papers from years prior to 2007/2008 will still be provided by the [Library Page system](#). Please note that as papers from only a certain number of past years are held at any one time, eventually all past papers will be provided by the ISS Office.

Responsibility for the provision of past papers was transferred to the ISS Office (in conjunction with the Examinations Office), once a system for on-line submission and tracking of exam papers was to all departments at the start of 2007/2008. Under the new system, papers are provided exactly as they are submitted, with the same paper and class codes and titles as appear on the Ex timetables where they are used.

Papers are block-released after every assessment (examining) period. The release dates for the academic year 2010/2011 are as follows:

Assessment Period	Planned Release Date	Actual Release Date
Semester 1	-	-
Spring	-	-
Summer	-	-
Summer Repeats/Resits	-	-



Before the Exam...

Past Exam Papers

- Module code search: A code can be entered directly, or the field can be populated by choosing a generic subject area.
- Instance code search: Same as for module code, i.e. the class you are enrolled for in the current year.
- Academic Year, e.g. 2010-2011.
- Assessment session, e.g. Semester 1 or Semester 2.
- Multiple keyword terms can be entered.
- System includes on-line help screen.

Semester 1 Results

- Pass mark is 40% in each exam.
- You must pass each exam taken during Semester 1 at 40%
- If you do not obtain 40% in each exam taken in Semester 1, you must retake these exams in May:
 - May 15th to 18th, 2012



Semester 1 Exam Results

- You will receive your Semester 1 results on-line, outlining your results in each Semester 1 module:
 - 25th January, 2012 (P.M.)



Failing Semester 1 Exam(s)

- Contact the relevant discipline and find out why you received the fail mark.
- Disciplines will re-check any marks for you on request.
- You can repeat failed modules:
 - May 15th to 18th, 2012
- There is a repeat fee of €200 to repeat examination/module/continuous assessment/assignment.



Semester 1 and Semester 2 Results

- Semester 1 and Semester 2 marks are combined to give you an overall result for your subjects in First Arts.
- Overall results available on-line: 11th May, 2012 (P.M.)
- If you fail a Semester 2 exam, you can retake these modules between 22nd to 25th May, 2012. These overall repeat results will be available: 29th June, 2012.
- **Note:** You will not receive any registration material by post. There will be links on the on-line results page on how to register for the next year.



Progression

- **Legal Science:**
 - Top 100 performing students based on first sitting*
- **Psychology:**
 - Top 15 performing students based on first sitting*
- **Psychological Studies**
 - Top 100 performing students based on first sitting*
- **Léann an Aistriúcháin**
 - Students must achieve 60% at first sitting to proceed with this subject*



Progression

- **Mathematics:**

Students must achieve 45% in Mathematics in First Arts to progress to Mathematical Studies in Second Arts and 60% in Mathematics to progress to Mathematics in Second Arts*.

- **Information Technology:**

In order to progress to Second Arts students will be required to pass the CT112 module at 40% or higher in addition to passing the subject overall.*



Students Studying a language

- **Students studying a language** should note that they cannot proceed to Second Arts in that language if they fail a language module(s) even though they may achieve 40%* or higher in the overall subject results. If you wish to study a language to Degree level you will be required to spend a period abroad.
- **Beginners German**
Students must achieve 50% at first sitting to continue with German in Second Arts*
- * Please see the College of Arts, Social Sciences, and Celtic Studies First Year handbook for detailed information regarding progression to Second Arts.









Appeals and Re-Checks

- Those who wish to Appeal / Re-Check results should first contact the relevant departments.
- Official Appeals / Re-Checks can only be submitted to the Exam's Office after all results (Semester 1 and 2 together) have been issued to students.
- Please consult Examinations Office for submission deadlines.



Offices to contact in the event of....

- Replacement Student ID Card  Student Contact Centre
- Missing an exam from timetable  Student Contact Centre
- Leaving the course  College of Arts, Social Sciences, and Celtic Studies
- Absence due to illness/personal reasons, College of Arts Office must be notified before the start of an exam.  College of Arts, Social Sciences, and Celtic Studies
- Feeling lost at College  Counselling, Chaplaincy
- Who is my Advisor?  College of Arts

