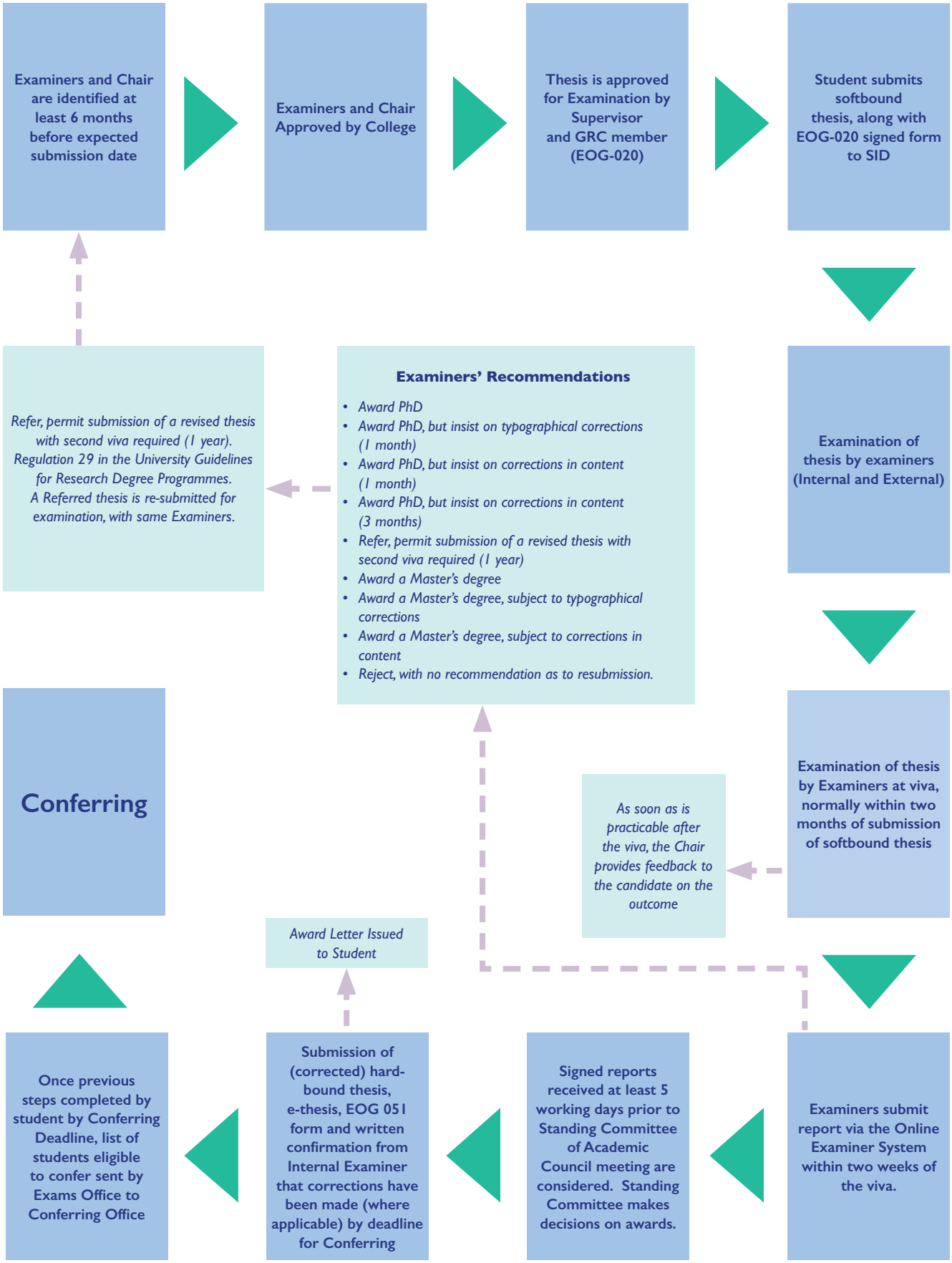Appendix 7: Process from Softbound PhD / MD Thesis Submission to Conferring