

LANGUAGE ASSISTANTSHIPS 2012-13

PLEASE NOTE THAT YOUR APPLICATION MUST BE RETURNED TO THE:
FRENCH EMBASSY, DUBLIN (ADDRESS CAN BE FOUND ON 1ST PAGE OF FORM)

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1. YOU MUST RETURN **FOUR** COPIES OF THE APPLICATION FORM WITH **FOUR PASSPORT PHOTOS**. SEEK ASSISTANCE FROM STAFF MEMBERS IN THE FRENCH DEPT WHEN COMPLETING THE FORMS AND BEGIN BY COMPLETING IT IN PENCIL. (THE FRENCH USED IN THE ANSWERS SHOULD BE **ACCURATE AND CORRECT**).

2. **YOU MUST SUPPLY A CERTIFIED COPY OF YOUR LAST TRANSCRIPT OF RESULTS FROM NUI, GALWAY.** (SECOND YEARS SUPPLY A COPY OF THEIR 1BA RESULT, FINAL YEARS SUPPLY A COPY OF THEIR 2BA RESULT). **THIS SHOULD BE REQUESTED FROM THE EXAMS OFFICE IN GOOD TIME – IT CAN TAKE UP TO 10 DAYS.**

3. YOU NEED TO REQUEST **TWO** OF YOUR LECTURERS IN THE FRENCH DEPARTMENT TO COMPLETE THE REFERENCE FORMS (**TEACHER APPRAISAL FORMS**) FOR YOU. A LECTEUR / LECTRICE MAY COMPLETE ONE FOR YOU, IF YOU WISH. (**THESE FORMS ARE RETURNED DIRECTLY BY THE FRENCH DEPT TO THE EMBASSY IN DUBLIN**).

4. IT IS SUFFICIENT TO COMPLETE THE **MEDICAL FORM** YOURSELF (NO NEED FOR DOCTOR TO COMPLETE).

PLEASE READ INFORMATION WHICH ACCOMPANIES THE APPLICATION FORMS CAREFULLY FOR OTHER DETAILS/REQUIREMENTS.