



OÉ Gaillimh
NUI Galway

First Year History Handbook 2011/12

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FIRST YEAR HISTORY

NUI, GALWAY

INTRODUCTION

Welcome to First Year History at NUI Galway.

This handbook is designed to provide you with necessary information about your study of history in First Arts. It should be your first port of call if you have queries.

Essential supplementary information will be posted regularly

- on Blackboard (<http://blackboard.nuigalway.ie/>)
- sent directly to your university e-mail address.

Additional useful information can be found on the

- History Department website (<http://www.nuigalway.ie/history/ugrads/first.html>)
- and on the First Year notice board in the History Department. (Outside Phil Faherty's office, Rm 405, Tower 1, Floor 2)

WHEN YOU HAVE A QUESTION ABOUT THE HISTORY COURSE

- **First check this FY Handbook, postings on Blackboard and/or the History website: www.nuigalway.ie/history/**
- If you haven't found the answer, consult your HI117 tutor
- History Department administrators can also help you with some enquiries
- You can e-mail your lecturers from Blackboard if you have a specific question on their topic
- If you wish to meet with a lecturer, make an appointment by e-mail or come to the office during office hours. Lecturers have their office hours posted on their doors.

BLACKBOARD

- Blackboard is an **online teaching resource** which allows us to contact you and to make further information available.
- It can be accessed at <http://blackboard.nuigalway.ie>
- You access it using the same username and password as for your NUI Galway email.
- The lecture slides which appear on Blackboard are merely skeleton guides and are no substitute for attending and taking personal notes. Material posted on Blackboard should be read in conjunction with lecture notes and tutorial reading.

E-MAIL ETIQUETTE

In your e-mails, remember to include your full name, year of study and ID number in your message and to give a meaningful subject heading (include the module code and an indication of what the e-mail is about, e.g.: HI111 Ireland essay). Remember also to structure the e-mail like a letter, with a 'Dear' and a signing-off.

YOU AND YOUR UNIVERSITY EMAIL

You will all be issued with an NUI Galway email address. You should check this regularly, as it is to this address that further information will be sent, not to any other email address you use outside college.

WHERE IS THE HISTORY DEPARTMENT?

The History Department is located in Tower 1, Floors 1 & 2, of the Arts/Science Building. Entrance to Tower 1 is behind the parking office, opposite the main door of the concourse.

Tower 1, Floor 2, Arts/Science Building

- Administrators' Offices
 - Phil Faherty: Room 405, Ext 2537, phil.faherty@nuigalway.ie
 - Maura Walsh: Room 404, Ext 3675, maura.ocroinin@nuigalway.ie
- Lecturers' offices
- Year Bulletin Boards, timetables, forms and other printed documentation

Tower 1, Floor 1, Arts/Science Building






- Lecturers' offices
- History Seminar Rooms (310, 311, 316)

FIRST YEAR HISTORY STAFF

Lecturers

	<p>Dr Gearóid Barry <i>HI111, Europe (Sem 1)</i> Gearoid.barry@nuigalway.ie</p>
	<p>Dr Mary Harris <i>HI111, Ireland (Sem 1)</i> Mary.harris@nuigalway.ie</p>
	<p>Dr Róisín Healy <i>HI112, Europe (Sem 2)</i> <i>Head of First Year</i> Roisin.healy@nuigalway.ie</p>
	<p>Dr Niall Ó Ciosáin <i>HI112, Ireland (Sem 2)</i> Niall.ociosain@nuigalway.ie</p>
	<p>Prof Steven Ellis Head of Department Steven.ellis@nuigalway.ie</p>

Tutors for HI117

	<p>Carmel Connolly Carmel.connolly@gmail.com</p>
	<p>Laura Kelly l.kelly@nuigalway.ie</p>
	<p>Dick Lyng rlyng@indigo.ie</p>
	<p>Mark Phelan m.phelan2@nuigalway.ie</p>
	<p>Jackie Uí Chionna juchionna@gmail.com</p>

LEARNING OUTCOMES FOR FIRST YEAR HISTORY.

The following are a guide to what you should aim for, and learn, this year:

1. Understand the different types of sources historians use
2. Develop the ability to organise and prioritize material
3. Develop a critical approach to reading and interpreting sources
4. Develop writing skills
5. Acquire a grasp of the narrative of Irish and European history in two distinct periods – the era of the French Revolution and the era of the First World War.

YOUR RESPONSIBILITIES

You have several responsibilities this year. Some of the most important are:

- **Attending 3 lectures and 1 tutorial weekly**
- **Learning to take notes** in class
- **Participating actively** in small-group teaching in the tutorials
- **Developing writing & study skills**
- **Adhering to deadlines** (see 'Important Dates' page)

STRUCTURE OF FIRST-YEAR HISTORY.

First Year history is divided into three modules.

Module Code	Title of Module	Taught in	Lecturers/Instructors
HI111	Europe and Ireland in the Age of the Great War	Semester 1 (Sept-Dec)	Dr. Gearóid Barry Dr. Mary Harris
HI112	Europe and Ireland in the Age of the French Revolution	Semester 2 (Jan-Apr)	Dr. Róisín Healy Dr. Niall Ó Ciosáin
HI117	Writing the History of War & Society	Semesters 1 & 2 (Sept-Apr.)	Carmel Connolly Laura Kelly Dick Lyng Mark Phelan Jackie Uí Chionna

STAIR TRÉ GHAELIGE

Cuirtear léachtaí ar fáil trí mheán na Gaeilge ag na hamanna Staire ar an gClár Ama.

Mar a mholtar do lucht an Bhéarla freisin, caithfidh lucht na Gaeilge aird a thabhairt ar chruinneas na teangan scríofa sna haistí agus scrúduithe a bheidh le déanamh acu.

ASSESSMENT FOR FIRST YEAR HISTORY

- Each module (HI111, HI112 & HI117) is worth 5 ECTS and has equal weight for your final year mark.
- Your mark for HI111 and HI112 is wholly based on your final written exam
- Your mark for HI117 is based on four essays and one writing skills assessment

STRUCTURE & ASSESSMENT FOR HI111: WAR & SOCIETY IN THE TIME OF THE GREAT WAR & HI112: WAR & SOCIETY IN THE TIME OF THE FRENCH REVOLUTION

- HI111 and HI112 are lecture modules. You have 3 one-hour lectures per week for each module. (see attached timetable)
- HI111 is assessed by means of a 2-hour exam in December.
- HI112 is assessed by means of a 2-hour exam in April.

How the Examinations for HI111 & HI112 work

In the exam at the end of each semester you will answer **FOUR** questions:

- **TWO** relating to historical documents studied in your HI117 tutorial group (one on Europe and one on Ireland)
- **TWO** other questions (one on Europe and one on Ireland)

STRUCTURE & ASSESSMENT FOR HI117: WRITING THE HISTORY OF WAR AND SOCIETY: WRITING SKILLS.

Description

HI117: *Writing the History of War and Society* is linked to the content covered in HI111 and HI112.

- This module is taught in small groups called **tutorials**. Here you will discuss real historical documents and historians' work and receive invaluable guidance and feedback on your essays and exam preparation.
- You will sign up for ONE tutorial group. This group meets for one hour per week for 8 weeks in Semester 1 and one hour per week for 8 weeks in Semester 2 (see below for sign-up process)
- HI117 is a continuous assessment module. Your work for this module will be reading, participation in discussion and essay writing.
- Separate **reading packs** on Ireland and Europe should be purchased in *Print That* on the concourse at the beginning of each semester. **You must read the required texts BEFORE coming to your tutorial.**

Assignment to your tutorial group

- Signing-up for your personal tutorial time in HI117 will take place as outlined below.
- This is not to be confused in any way with the separate process of registration of your four subject choices (including history) with the University which takes place from August 23 to September 30, 2011.

Assessment

This module is continuously assessed by means of five items:

- Four **essays**, two in Semester 1 and two in Semester 2. Over the year, you will do one essay on Europe and one essay on Ireland in each time period. (Information on essay given below)
- One **assignment/examination** on writing skills (explained below).

Each of these five pieces of work is worth **20%** of the total mark for HI117.

SIGNING UP FOR YOUR HI117 TUTORIAL GROUP

Signing up for your tutorials will take place online through **Blackboard**.

IT IS YOUR RESPONSIBILITY TO SIGN YOURSELF UP ONLINE FOR A TUTORIAL SPACE

YOU REGISTER FOR ONE WEEKLY SLOT ONLY AT A TIME THAT DOES NOT CLASH WITH ANY OF YOUR OTHER SUBJECTS.

Online Sign-up for Tutorials will begin on **Monday, September 26 at 10 am**. You will need to sign up before Friday, 7th October in order to be able to attend your first tutorial in the week beginning 10th October..

**REMEMBER – YOU ONLY SIGN UP FOR TUTORIALS ONCE.
YOUR TUTORIAL TIME AND VENUE IS THE SAME FOR BOTH SEMESTERS.**

Tutorial classes will begin on the week beginning **Monday, October 10**.

They will run for 8 weeks in Semester 1, concluding on the week ending Friday, December 2 (last week of lectures) and for 8 weeks in Semester 2, beginning in the week of Monday, January 23 and concluding on the week ending Friday, March 23 (with no tutorials taking place the week of the 20th February).

ASSIGNMENT ON WRITING SKILLS

In Semester 2, there will be a number of lectures delivered by the Academic Writing Centre and the History Department on academic writing skills. This will count for 20% of the HI117 module. It will be examined by a short assignment/examination carried out on Blackboard. Due notice will be given.

ALL ABOUT ESSAYS

In both Semester One and Semester Two, you will do **TWO** 1,000-word essays, one on Europe and one on Ireland, four essays in all.

In these essays, you will be expected to discuss a set document that you will have studied in the tutorials.

You will find the details for each essay in the reading packs for each topic of HI111 and HI112.

Guidance on writing your essays is on the History webpage:

(http://www.nuigalway.ie/history/documents/the_history_stylesheet_revised_sept_08.pdf)

Please note that regulations for essay submission contained therein relate to 2nd & 3rd year. For First Year, see this handbook.

Essay Submission Deadlines

Semester 1

- Essay on Europe : 26th October, 2011
- Essay on Ireland: 16th November, 2011

Semester 2

- Essay on Ireland: 15th February, 2012
- Essay on Europe: 7th March, 2012

Essay submission procedure

The following general points will obtain:

- You must submit two hard copies of your essay
- Make sure your name, ID number, Tutor's name and tutorial time and day are on BOTH copies
- One copy must have the appropriate First Year Essay Submission Form completed and attached. (available on Blackboard)
- You must bring the essay to the department on the deadline between 12 pm and 3 pm and sign a roll.
- Appropriate procedures will be in place for students absent for genuine reasons. Please consult your tutor BEFORE the essay deadline if for any reason you cannot submit your essay by the deadline. In the event that this is not possible, consult your tutor as soon as you can.
- **Under no circumstances** will essays emailed directly to lecturers or tutors or pushed under doors be accepted or marked.

Late essays

Essays submitted late, without appropriate medical certificate or prior agreement of the tutor, will be subject to a **penalty of 2% for each day, or portion of day late**. Late essays should be handed in to departmental administrator Phil Faherty in Room 405, Tower 1, Arts Science Building.

HISTORY DEPARTMENT POLICY ON PLAGIARISM.

All work submitted by students for assessment purposes is accepted on the understanding that it is their own work and written in their own words, except where explicitly referenced using the accepted norms and formats of the appropriate academic discipline.

What is Plagiarism?

Plagiarism (as understood in the University's Code of Practice) is the act of copying, including paraphrasing or directly quoting from, the work of another without acknowledgment. The submission of plagiarised materials of assessment is fraudulent and all suspected cases will be investigated and dealt with appropriately by the University according to the Code of Practice for Dealing with Plagiarism. Whilst some cases of plagiarism can arise through poor academic practice and with no deliberate intent to cheat, this still constitutes a breach of acceptable practice and must be adequately investigated and acted upon.

Students who knowingly permit others to copy their work shall also be subject to the procedures outlines in the Code of Practice.

Avoiding Plagiarism in your essays

There are two ways of avoiding plagiarism

1. Acknowledge your sources. This means, use footnotes or bracketed references to indicate where you got some information, or an interpretation of a document, or a document.
2. Use your own words as much as possible. When we mark your assignments, we want to know what you know, what you think about what you know, and how well you can express this.

More guidance on plagiarism will be given during the year.

Hi 111: War & Society in the Age of the Great War (Sem 1)
Hi 112: War & Society in the Age of the French Revolution (Sem 2)
2011/12

Due to the large number of students taking 1st year History, the lectures are offered twice. Students who have an even number ID are in History A. Students who have an odd number ID are in History B. Freastlaíonn micléinn atá ag déanamh Staire tré Ghaeilge ar na hamanna 'Stair'.

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-10:00				*Stair Áras na Gaeilge, S. 204	
10:00-11:00					History A O'Flaherty (Concourse)
11:00-12:00	History A Kirwan (Concourse)		History B Cairnes (Concourse)		History B O hEocha (Millenium Building)
12:00-1:00					
1:00-2:00				History B Cairnes (Concourse)	
2:00-3:00				History A HI11: Kirwan (Sem. 1) HI112: O Flaherty (Sem. 2)	
3:00-4:00	*Stair Áras na Gaeilge, S. 204				

Lecturers: Hi 111 (Semester 1): Gearóid Barry & Mary Harris Hi 112 (Semester 2): Niall Ó Ciosáin & Róisín Healy
***Socrófar uair amháin eile Staire**

FIRST YEAR HISTORY IMPORTANT DATES

SEMESTER 1

Introductory Sessions Start	Monday, 12 th September, 2011
HI111 Teaching Starts	Monday, 19 th September, 2011
HI117 Tutorial Group Sign-up starts	Monday, 26 th September, 2011
HI117 Tutorial Groups first meet	Week of Mon, 10 th October, 2011
HI117 Essay 1: on Europe	Wednesday, 26 th October, 2011
HI117 Essay 2: on Ireland	Wednesday, 16 th November, 2011
Lectures end	Friday, 2 nd December, 2011
Tutorials end	Monday, 5 th December 2011
Examinations begin	Monday, 12 th December, 2011
Examinations End	Friday, 16 th December, 2011

SEMESTER 2

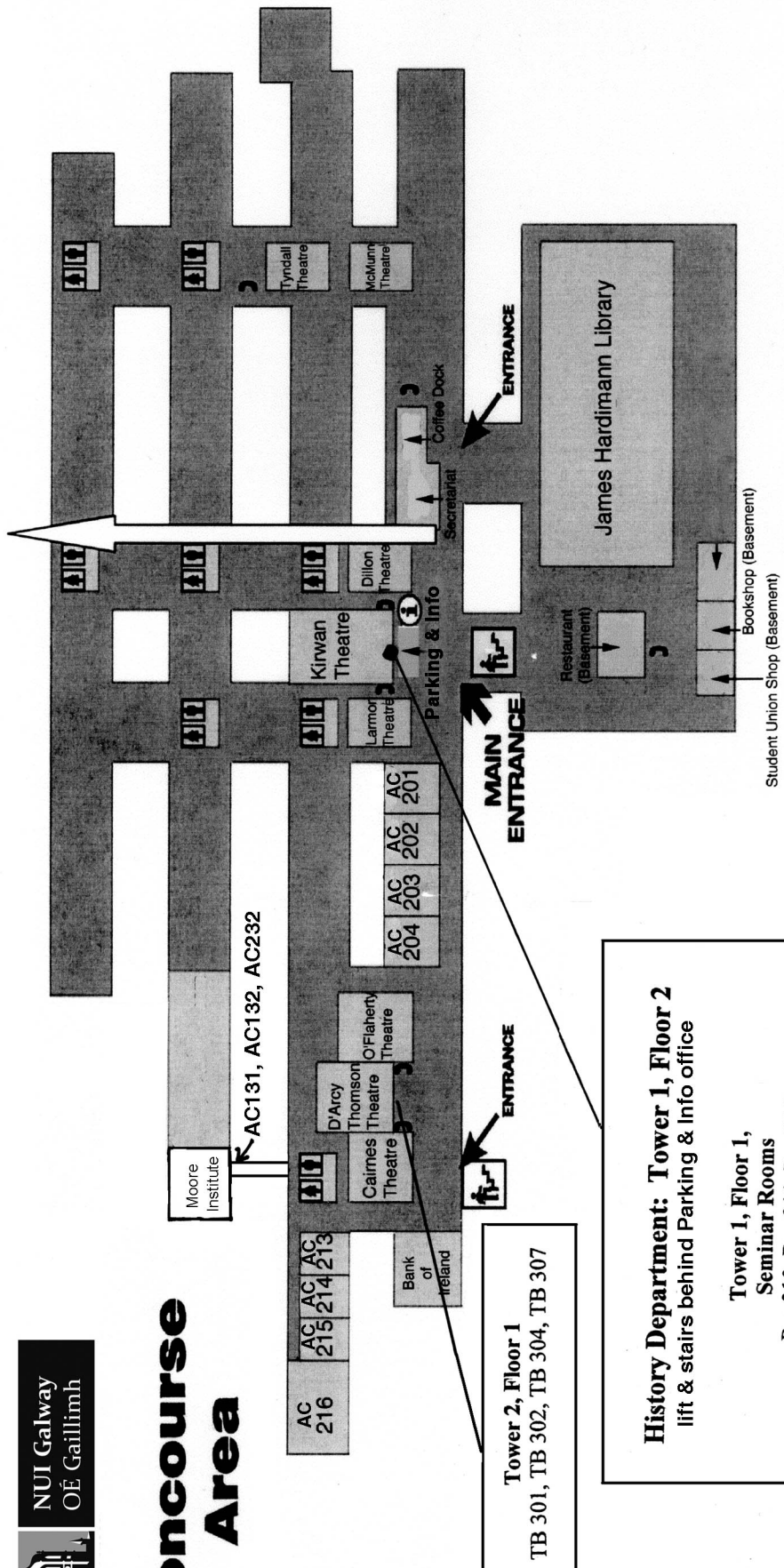
HI112 Lectures Start	Monday, 9 th January, 2012
HI117 Tutorial Groups first meet	Week of Mon, 23 th January, 2012
HI117 Essay 3: on Ireland	Wednesday, 15 th February, 2012
HI117: No tutorials	Week beginning 20 February, 2012
HI117 Essay 4: on Europe	Wednesday, 7 th March, 2012
HI117 Tutorials end	Friday, 23 th March, 2012
Lectures end (Easter & End of Term)	Friday, 30 th March, 2012
Examinations begin	Tuesday, 17 th April, 2012
Examinations End	Friday, 20 th April, 2012

REPEAT EXAMS	
HI111 (Repeat of Semester 1 written exam)	Tuesday, 15 th May – Friday, 18 th May
HI112 (Repeat of Semester 2 written exam)	Tuesday, 22 nd May – Friday, 25 th May
HI117 (Repeat essays) Semester 1 essays Semester 2 essays	



Concourse Area

Information Technology Building
 IT125, IT125G, IT202, IT203, IT207, etc



Tower 2, Floor 1
 TB 301, TB 302, TB 304, TB 307

History Department: Tower 1, Floor 2
 lift & stairs behind Parking & Info office
 Tower 1, Floor 1,
 Seminar Rooms
 Rm 310, Rm 311, Rm 316.

Arts Millennium Blding
 AM104, AM107,
 AM108, AM 205,
 Ó hEocha
 Ó Tnúthail
 Fottrell

Other Lecture Venues not in Concourse area
 UC102: Áras Uí Chathail
 (where you register for modules)
 Martin Ryan A201: MRI Theatre
 (Building opposite the Quad and Green)
 CA111 & CA116a: Cairnes Building
 (West Campus just beyond new engineering building)