



NUI Galway
OÉ Gaillimh

Information Solutions and Services

Postgraduate Research Student eMail Address Request Form

This form is for use by registered research postgraduate students to request an NUI Galway email address in the [staff email address format](#). This email address will be available in [StudentMail](#) and you will continue to use your existing login credentials

IMPORTANT: Your StudentMail account will be automatically disabled when you are no longer a registered student at NUI Galway. No extensions to this account or associated email addresses are permitted.

Student ID Number:

PLEASE USE BLOCK CAPITALS

Course Instance Code: _____
(listed on student ID card)

Supervisor Name: _____

Discipline/School/Unit: _____

Supervisor eMail: _____

Supervisor Signature: _____

Postgraduate Research Student Details

Surname: _____

First Name: _____

Middle Name: _____

Your middle name may be needed as part of your email address

Telephone Number: _____

I have read and understood the rules on the back of this form and I agree to abide by them in full.

Signed: _____

Date: _____

Please return this form to the ISS Service Desk between 09.15 and 17:00 (Mon - Fri).
Note that an electronic/scanned copy of this form is not acceptable.

ISS use only

Valid Course Code

Ticket No. _____



Information Solutions and Services

Rules

1. All users of University computing resources must abide by the Code of Conduct (available at www.nuigalway.ie/information-solutions-and-services/about/code_of_conduct.html)
2. No user may use another user's account. A user is responsible for all activity carried out under their User ID on any computer system
3. No unauthorised person or persons shall use computing resources facilities
4. Every allocation of computing resources shall be made on the understanding that it is to be used only for educational purposes
5. No person shall in any wilful or deliberate act jeopardize the integrity of the computing equipment, its systems, programs or any other stored information
6. Use of University facilities for the distribution of abusive email is prohibited
7. Use of software is subject to relevant licensing terms
8. Any user found infringing the rules outlined on this form may be permanently barred from using University computer systems.
9. Your StudentMail account will be automatically disabled when you are no longer a registered student at NUI Galway. No extensions to this account or associated email addresses are permitted.

ISS use only

Valid Course Code

Ticket No. _____