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Introduction to NUI Galway

NUI Galway is located on the banks of the River Corrib about 10 minute walk from the centre of Galway City. From Queen’s College to National University of Ireland, the University's past is intertwined with the history of Galway and Ireland. Founded in 1845 with an initial intake of 63 students, NUI Galway is now a thriving institution with over 18,000 full and part-time students, of whom 2,758 are international students representing over 115 countries across the globe and making up over 16% of the student population.

NUI Galway is comprised of the College of Arts, Social Sciences, and Celtic Studies; College of Engineering and Science; College of Business, Law and Public Policy; and College of Medicine, Nursing and Health Sciences. The University offers a wide range of undergraduate and postgraduate degrees and diplomas of international standard, providing students with opportunities for personal and academic development, as well as giving them the knowledge and skills needed to pursue successful careers. The University’s approach to innovative programme development means that courses are developed to reflect the ever-changing needs of society, the labour market and the economy.

The Centre for Adult Learning and Professional Development Office at NUI Galway runs a series of part-time, flexible learning programmes for adult learners. Flexible learning options are available in Humanities and Social Sciences, Engineering, Science and Technology Studies. The International Summer School Office operates under the auspices of Centre for Adult Learning and Professional Development.

In tandem with its extensive range of programme, the University campus has expanded and developed. Over recent years, NUI Galway has embarked on a visionary development programme aimed at improving the University’s campus facilities and student amenities. This major investment programme includes planning for new buildings, as well as extensions and renovations of existing facilities. The University is well on the way to creating the Campus of the Future, welcoming more students each year and developing a prestigious and innovative University.

International Summer School

The International Summer School at NUI Galway offers programmes in Irish Studies, Education in Ireland (a programme designed to offer North American teachers an opportunity to study aspects of the Irish Education System), Irish Language, Business and International Management, Ecology, Geology and Archaeological field schools. It also provides academic credit for the Achill Archaeological Field School and Caherconnell Archaeological Field School.

This is the first offering of the Business and International Management course. The programme offers modules in Economic Policy in Ireland, International and Cross-Cultural Management and an Applied Project Placement Internship. This course provides an exciting range of study options for learners.
Academic Information

Teaching Methods

Teaching will be by means of lectures, seminars and internships. Students of SS1153 Economic Policy in Ireland will participate on one field trip to Dublin to meet key policy makers and analysts. Students will have access to library and audio visual facilities of the University. Assessment for those requiring credit will be carried out on a continuous basis.

Credits

In order to quantify learning and to place a value on it, courses are divided up into credit units. Credits awarded represent a standard number of class contact hours and average workload for a course. This workload includes lectures, practical work, seminars, internships, educational excursions, field trips, private work and examinations. Each course carries 3 Semester Credits (US) or 6 ECTS Credits (i.e. European Credit Transfer System), at undergraduate level.

Assessments

Assessment for all students requiring credit will be as follows for each 3 Semester Credits/6 ECTS Credits course:

1. Attendance at lectures, workshops/performances and participation in seminars
2. One essay of 1,500 words
3. One final examination

For undergraduate students, essays should be 1,500 words. For graduate students, essays should be 3,000 words and at the appropriate (graduate) level.

Guidelines for submission of essays will be given by Course Directors during introductory classes.

Graduate Credit

In addition to the assessment requirements above, an extended essay will be required for graduate credits.

Graduate Students must arrange to meet with their course lecturer for essay topic approval.

Students are asked to note that work submitted should be original work in accordance with University plagiarism regulations. It is not permissible for students to submit the same essay for more than one course.

Blackboard Learning System

All summer school students who have registered with NUI Galway have automatic access to the Blackboard Virtual Learning Environment. This includes access to course information, course announcements, course materials and general notifications.

It is your responsibility as an NUI Galway student to regularly access Blackboard and your NUI Galway email account in order to keep up-to-date with:

- Course announcements
- Course materials
- Assignment requirements
- Assignment submission dates

Details on how to log into Blackboard are available in the appendices section of the handbook.
Business and International Management Programme Outline

Academic Director: Dr. Brendan Kennelly

This course consists of two courses, delivered in parallel providing students with a multi-disciplinary approach to studying business and developing the skills to work within an international business setting. The Economic Policy field trip is designed to complement the course taught and is an integral element in the overall course structure.

SS1153 Economic Policy in Ireland
3 US Semester Credits/6 ECTS Credits; Module Director: Dr. Brendan Kennelly

This course is designed to provide students with the analytical and historical foundation for studying contemporary public policy issues in Ireland. It begins with a brief overview of how the Irish economy has evolved in the past 25 years and identifies and outlines a series of key public policy issues in areas such as health, housing, the environment, and social protection. It proceeds to develop an economics framework for analysing these issues which covers the concepts of efficiency, equity, market failure, welfare state, and cost benefit analysis. This framework is then applied to the various public policy issues identified earlier in the course. The course will include a field trip to Dublin to meet key policy-makers and analysts.

SS1155 International & Cross-Cultural Management
3 US Semester Credits/6 ECTS Credits; Module Director: Dr. Johanna Clancy

This module examines how national culture impacts the conduct of business, organisations and people management in a comparative global context, by increasing awareness and understanding of the skills required by managers seeking to work abroad as international executives. Are the pressures of globalisation resulting in the convergence of management practice across cultures or is there evidence to suggest that cultural divergence shapes management practice? This module will be of great interest to students wishing to understand the impact of national culture on managerial practice within and across cultural divides; and managing and working in cross-cultural teams.

SS1156 Internship - Applied Project Placement
3 US Semester Credits/6 ECTS Credits;

This course aims to provide an opportunity for students to gain real-world professional skills in an organization through an applied project placement/internship programme. It will enable students to make a link between the subject knowledge gained from their course and the workplace, thereby extending their key skills through action learning. The assessment will be based on a workplan, presentation, a journal and written report. Internships will take place with a wide variety of employers: University Unit, small to medium-enterprises, private companies, voluntary organisations and multinationals.
## Programme Timetable 2020

### DRAFT TIMETABLE - Business & International Management

#### Summer School 2020

<table>
<thead>
<tr>
<th>Week 1</th>
<th>10:00am – 1.00pm</th>
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<tbody>
<tr>
<td>Tuesday 2 June</td>
<td>Students arrive and check into accommodation all day</td>
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<tr>
<td>Wednesday 3 June</td>
<td>Summer School Orientation</td>
</tr>
<tr>
<td>Thursday 4 June</td>
<td>Internship Orientation</td>
</tr>
<tr>
<td>Friday 5 June</td>
<td>Internship Orientation</td>
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<table>
<thead>
<tr>
<th>Week 2</th>
<th>09:00am – 5.00pm</th>
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<tbody>
<tr>
<td>Monday 8 June</td>
<td>Internship</td>
</tr>
<tr>
<td>Tuesday 9 June</td>
<td>Internship</td>
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<tr>
<td>Wednesday 10 June</td>
<td>Internship</td>
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<tr>
<td>Thursday 11 June</td>
<td>Internship</td>
</tr>
<tr>
<td>Friday 12 June</td>
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<table>
<thead>
<tr>
<th>Week 3</th>
<th>09.00am – 11.00am</th>
<th>12.30pm – 5.30pm</th>
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</thead>
<tbody>
<tr>
<td>Monday 15 June</td>
<td>Internship</td>
<td></td>
</tr>
<tr>
<td>Tuesday 16 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Wednesday 17 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Thursday 18 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Friday 19 June</td>
<td>Business Classes</td>
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<thead>
<tr>
<th>Week 4</th>
<th>09.00am – 11.00am</th>
<th>12.30pm – 5.30pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 22 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Tuesday 23 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Wednesday 24 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Thursday 25 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Friday 26 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Week 5</td>
<td>09.00am – 11.00am</td>
<td>12.30pm – 5.30pm</td>
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<tr>
<td>Monday 29 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Tuesday 30 June</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Wednesday 1 July</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Thursday 2 July</td>
<td>Business Classes</td>
<td>Internship</td>
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<tr>
<td>Friday 3 July</td>
<td>Business Classes</td>
<td>Internship</td>
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<tr>
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<tbody>
<tr>
<td>Monday 6 July</td>
<td>Business Classes</td>
<td>Internship</td>
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<tr>
<td>Tuesday 7 July</td>
<td>Business Classes</td>
<td>Internship</td>
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<tr>
<td>Wednesday 8 July</td>
<td>Business Classes</td>
<td>Internship</td>
</tr>
<tr>
<td>Thursday 9 July</td>
<td>Business Classes</td>
<td>Internship</td>
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<tr>
<td>Friday 10 July</td>
<td>Economic Policy in Ireland Day Trip to Dublin Parliament</td>
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<tr>
<th>Week 7</th>
<th>09.00am – 11.00am</th>
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<tbody>
<tr>
<td>Monday 13 July</td>
<td>Assessment day</td>
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<tr>
<td>Tuesday 14 July</td>
<td>Internship</td>
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<tr>
<td>Wednesday 15 July</td>
<td>Internship</td>
<td></td>
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<tr>
<td>Thursday 16 July</td>
<td>Internship</td>
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<tr>
<td>Friday 17 July</td>
<td>Internship</td>
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<thead>
<tr>
<th>Week 8</th>
<th>09:00am – 5.00pm</th>
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<tbody>
<tr>
<td>Monday 20 July</td>
<td>Internship</td>
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<tr>
<td>Tuesday 21 July</td>
<td>Internship</td>
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<tr>
<td>Wednesday 22 July</td>
<td>Internship</td>
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<tr>
<td>Thursday 23 July</td>
<td>Internship</td>
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<tr>
<td>Friday 24 July</td>
<td>Internship</td>
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<td>Week</td>
<td>Time</td>
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</tr>
<tr>
<td>Week 9</td>
<td>09:00am – 5.00pm</td>
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<td>Monday 27 July</td>
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<td>Tuesday 28 July</td>
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<td>Wednesday 29 July</td>
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<td>Thursday 30 July</td>
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<tr>
<td>Friday 31 July</td>
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<tr>
<td>Saturday 1 August</td>
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**Timetable Notes:**

- **Students select one or two module(s) plus internship from the following list:**
  - SS1153: Economic Policy in Ireland
  - SS1155: International and Cross Cultural Management
  - SS1156: Internship – Applied Project Placement

- Business classes run from 16 June – 13 July 2020

- Finalised timetable available in April 2020
SS1153 Economic Policy in Ireland
6 ECTS/ 3 US Semester Credits

PREREQUISITES
Principles of Microeconomics

COURSE OBJECTIVE
This course is designed to provide students with the analytical and historical foundation for studying contemporary public policy issues in Ireland. It begins with a brief overview of how the Irish economy has evolved in the past 25 years and identifies and outlines a series of key public policy issues in areas such as health, housing, the environment, and social protection. It proceeds to develop an economics framework for analysing these issues which covers the concepts of efficiency, equity, market failure, welfare state, and cost benefit analysis. This framework is then applied to the various public policy issues identified earlier in the course. The course will include a field trip to Dublin to meet key policy-makers and analysts.

LEARNING OUTCOMES
On completion of the module the student should be able to:

• Outline how the Irish economy has evolved over the past 25 years with particular attention to key public policy objectives.
• Describe the main mechanisms of resource allocation in modern societies
• Define the main social objectives for the allocation of societal resources
• Apply the theoretical framework of market failure and cost-benefit analysis to examine the role of public policy in the Irish economy
• Apply the theoretical framework of government failure to appraise the role of public policy in the Irish economy
• Describe the role, objective and impact of the welfare state
• Present and apply a set of theories of society to explore the nature of welfare state systems in Ireland and comparable countries
• Present an economic analysis of public policy in a number of sectors including health, education, income redistribution, housing, road congestion and climate change

REQUIRED READINGS

Other required readings will be placed on the Course Blackboard.

COURSE OUTLINE
Week 1: Overview of Irish economy; Historical Background; Social Objectives for Resource Allocation; Market Failure and the Role of Government
Week 2: Theories of the Welfare State; Behavioural Economics and Public Policy
Week 3: Cost Benefit Analysis; Distribution and Poverty; Housing, Energy and the Environment, Health
Week 4: Education; Various
Week 5: Final Exam

REQUIREMENTS FOR CREDITS
1. Attendance and participation in lectures (10%)
2. Policy brief on a selected issue of interest and current debate in Ireland (40%)
3. Final exam (50%)
COURSE PROFESSOR

Dr. Brendan Kennelly

Brendan Kennelly is a lecturer in economics at NUI Galway. He has over 25 years of teaching experience at NUI Galway and at Lehigh University in Pennsylvania. He has extensive experience in teaching microeconomics, public sector economics and health economics at both undergraduate and postgraduate levels. His main research interest is health economics, particularly mental health and dementia. He has published papers on these and other topics in journals such as Public Choice, Health Policy, and Social Science and Medicine. He is currently working on a number of projects in health including an evaluation of an Integrated Care Programme for people with dementia, an analysis of early intervention programmes for psychosis, and measuring preferences for mental health services and home care services for people with dementia.

Dr. Sharon Walsh

Dr. Sharon Walsh is a Postdoctoral Researcher at the Centre for Economic and Social Research in Dementia (CESRD) at NUI Galway. She has over ten years of experience as a teacher and researcher in the academic field of economics. She has held teaching posts in University College Cork, University of Limerick and NUI Galway, and has taught a range of courses at undergraduate and postgraduate level. Sharon’s research interests are focused in the application of quantitative economic methods to explore and inform policy questions in the areas of health and education. Her research expertise includes the methodological techniques of discrete choice experiments, econometric analysis and spatial analysis. Her current projects include analysing preferences for campus mental health services, home care services, and prostate cancer treatments in Ireland, a Cochrane Review of palliative care interventions in advanced dementia, as well as modelling informal care costs of spousal caregivers in Ireland.
International & Cross-Cultural Management
6 ECTS/ 3 US Semester Credits

PREREQUISITES
None required

COURSE OBJECTIVE
International managers operate in a dynamic global environment and contemplating cultural difference and similarity is a central theme in International Management & Business. This course examines how national culture impacts the conduct of business, organisations and people management in a comparative global context, by increasing awareness and understanding of the skills required by managers seeking to work abroad as international executives. Are the pressures of globalisation resulting in the convergence of management practice across cultures or is there evidence to suggest that cultural divergence shapes management practice? This course will be of great interest to students wishing to understand the impact of national culture on managerial practice within and across cultural divides; and managing and working in cross-cultural teams.

LEARNING OUTCOMES
On completion of the module the student should be able to:

- Critically appreciate cross-cultural awareness and cross-cultural management.
- Develop cross-cultural awareness/competence to work effectively in a different cultural setting and/or manage and collaborate in cross-cultural teams
- Discuss a range of international management practices and how culture impacts upon them. For example: motivation, cross-cultural communication and decision-making, negotiation and trust.
- Explicate the implications of cultural similarities and difference for managerial behaviour such as managing and leading within and across cultural divides.
- Critique theory and research on national cultures, and convert theory and research into practice.
- Apply an understanding of the challenges and opportunities of working in global virtual teams

REQUIRED READINGS

*other academic articles will be recommended

COURSE OUTLINE
Week 1: Cultural Spheres of Influence and Cultural Frameworks
Week 2: Cross Cultural Communication, Competence and Negotiation
Week 3: Leadership Across Cultures
Week 4: Managing Global Teams
Week 5: Contemporary Issues in International Management

REQUIREMENTS FOR CREDITS
4. Attendance and participation in lectures (10%)
5. Group Report on HBR case study “From Regional Star to Global Leader” (40%)
6. Final exam (50%)

COURSE PROFESSOR
Dr. Johanna Clancy holds a PhD in International Business Management, specifically in the area of MNC subsidiary innovation. With almost 15 years lecturing experience in Strategic Management, Cross-Cultural Management, Innovation & Entrepreneurship, and International Business, Johanna has delivered innovative modules in both academic and industry settings. Her classes are interactive and engaging. Johanna is research-active in the area of multinational subsidiary innovation and its impact on local economies. Johanna has worked with Accenture as a management consultant and has worked as an inter-cultural facilitator with Global Training Specialists. Johanna is an active advisor and volunteer in the local business and social enterprise space.
PREREQUISITES
None

COURSE OBJECTIVE
This module aims to provide an opportunity for the International Business Summer School students to gain valuable experience in an organization through an applied project placement. It will enable them to make a link between the subject knowledge gained from their course and the workplace, thereby extending their key skills through action learning. The assessment will be based on a workplan, presentation, a reflective journal and written report.

LEARNING OUTCOMES
On completion of the module the student should be able to:

- Demonstrate an understanding of the organization in which they carried out their project placement, its management structure and the environment in which it operates its daily business
- Demonstrate increased knowledge regarding their own employability and insight into their transferrable skills as evidenced through their project presentation and written report
- Link the project placement to their programme of study and identify career choices in light of their placement
- Demonstrate effective people skills such as negotiation, team working, leadership, interpersonal and communication skills

REQUIRED READINGS
Handouts and presentation materials will be made available to students on course commencement.

COURSE OUTLINE
Students will attend an orientation session on course commencement which provides general programme induction and will familiarize them with the industry sector in Ireland and working in Ireland. Students will be briefed on their individual placement and will be provided with host company induction and training. Internships will take place according to the draft timetable included in this course handbook. Final schedules will be published in April 2020.

REQUIREMENTS FOR CREDITS

The course will be assessed by:
1. A project report (60%)
2. Reflective Practice Journal (20%)
3. Final project presentation (20%)

COURSE PROFESSORS
The internship course will be managed by a panel of experts in the area of industry and professional development practice from the Careers Development Centre, the Centre for Adult Learning and Professional Development at NUI Galway and Faculty within the School of Business, Law & Public Policy.
Travel & Visa Advice

VISAS

You can check if you need a study visa on the website of the Irish Naturalisation & Immigration Service. More detailed advice about study visas can be accessed on the website of the International Affairs Office at NUI Galway. As a summer school student, you will spend approximately five weeks in Ireland and therefore do not need to register with the Garda National Immigration Bureau. When checked by immigration officials on arrival in Ireland, your passport will be stamped up to the end of your summer school course. Should you wish to stay for a longer period, you may need to liaise with the Garda National Immigration Bureau after arrival to facilitate an extension to your stay. The Summer School Office will be able to assist with this process. Please ensure you bring your passport and original email letter of offer with you to show to immigration officials at your point of entry to Ireland.

TRAVEL

The major airports in Ireland are Shannon (on the west coast, approximately 55 miles from Galway) and Dublin (on the east coast, approximately 135 miles from Galway). Shannon Airport is the closest international airport to Galway City.

Shannon International Airport is approximately a 2 hour drive from Galway City. Shannon Airport is serviced by Bus Éireann.

Dublin International Airport is approximately a 3 hour drive from Galway City. A number of bus services operate connections from Dublin Airport to Galway City centre: Citylink, GoBus and Bus Éireann. A regular train service provided by Irish Rail operates from Dublin (Heuston Station) to Galway. The Airlink bus service provides regular departures from Dublin Airport to the city centre and Heuston Station. Airlink prepaid tickets can be bought at the Bus and Rail information desk at the airport. They can also be bought from the vending machines located at the bus departure points on the arrivals road. You can get a taxi from the airport to the centre of the city, but the bus is less expensive and just as quick.

Ireland West Airport is approximately 1.5 hour drive from Galway City. The airport is serviced by Bus Éireann.

Cork International Airport is approximately 3.5 hours from Galway City and is serviced by Citylink.

ARRIVAL IN GALWAY

Upon your arrival at Galway Coach Park/Bus & Train Station, located adjacent to Eyre Square, several taxi services are available which can take you to your accommodation where you can check in and drop off your bags. City Direct and Bus Éireann provide bus services within Galway City and operate from Eyre Square. A route map for the city bus services is available here.

REGISTRATION

Staff from the International Summer School Office will be available to welcome students in VENUE TO BE CONFIRMED BY EMAIL IN MAY on Wednesday 3rd June 2020 at 10am for programme commencement and orientation. Students will receive their student identity card and will be provided with a campus tour as part of programme orientation.

TOURIST INFORMATION

On arrival in Galway, general information may be obtained from Ireland West Tourism Information Office, Forster Street. Tel. 091 537700.
General Advice

TIME MANAGEMENT

One of the greatest challenges facing summer school students is time management. You will need to balance the commitments of attending class, doing course work, participating on field trips and in an internship (if applicable), whilst also making time to enjoy all that Galway City and its festivals have to offer. You may also want to visit other parts of Ireland while here. You will have a very busy schedule while in Galway so it is worth considering scheduling time before the start, or at the end of the summer school to allow time to travel and enjoy a vacation.

WEATHER/CLOTHING

Ireland has a temperate climate and does not experience extremes of heat or cold. It does however, have high rainfall levels. The weather is unpredictable and can change dramatically in a short period of time.

Prepare to dress in layers and ensure that you have waterproof clothing and footwear for wet days. This is especially important if you are participating in field trips, where you will be exposed to the elements.

The dress code for class will be casual and semi-formal for your internship placement, but you may wish to bring something dressy for nights on the town or a visit to the theatre. Remember to leave room in your bag for souvenirs on the way home.

We recommend you include the following items on your packing list:

- Waterproof walking shoes or hiking boots
- Waterproof jacket and leggings
- A fleece
- Backpack for field trips
- Umbrella
- Camera and memory cards
- Chargers for your electrical equipment
- Power converter/adaptor*
- Sunscreen
- Sunglasses
- Prescription medicines and a copy of your prescription

*The electrical supply in Ireland is 230v 50hz. Plugs use a three-pronged formation. If your electrical devices use a different current, you will need both a power converter and a plug adaptor.

GALWAY FESTIVALS

Four festivals take place during the month of July in Galway City. Galway Film Fleadh, Galway International Arts Festival and Galway Fringe Festival, as well as Galway 2020 bring visitors from around the world to experience the best in music, film, theatre, literature and visual art. The week long horse-racing festival, the Galway Races, at the end of July is Ireland’s most well-known racing festival.

CURRENCY

The Euro is the single currency of the Economic and Monetary Union (EMU). The Euro is made up of 100 cents.
BANKING

A branch of the Bank of Ireland is located on campus adjacent to the lecture rooms on the Concourse. Opening hours are Monday – Friday, 10.00 a.m. – 4.00 p.m. There are ATM facilities available on campus and throughout the city. In some parts of rural Ireland, you may not be able to use a debit/credit card, so ensure you bring cash with you.

POSTAL SERVICES

Students may have mail addressed to them c/o International Summer School Office, Nuns Island, NUI, Galway, Galway, Ireland, H91 TK33.

A post office is located adjacent to the Newcastle Road entrance to the University.

Galway Bucket List

1. Walk the Salthill Promenade (don’t forget to kick the wall at the end)
2. Attend a GAA football or hurling match
3. Eat fish and chips at McDonagh’s on Quay St and try curry chips from Supermacs after a night on the town
4. Attend a Rab Fulton Celtic Tales story telling session in the Crane Bar
5. Get to a Little Cinema night in the Roisin Dubh on the last Wednesday of each month
6. Attend as many events at Galway’s summer festivals as you can manage
7. Hang out in Spanish Arch (“Sparch”) on a sunny day
8. Visit Galway Market on a Saturday and try the fresh food stalls
9. Jump off the diving board in Salthill into the frigid Atlantic Ocean
10. Enjoy a traditional music session in The Crane Bar/Tigh Coill/Taaffes Bar
11. Attend a reading in Charlie Byrne’s Book Store
12. Get to a live gig or a silent disco at the Roisin Dubh
13. Try set dancing in Monroe’s Tavern on Tuesday nights
14. Enjoy Galway City’s many buskers on Shop Street
15. Have drinks outside Tigh Neachtain’s on a sunny day and watch the world go by

Summer School Contact Details

International Summer School Office

Nuns Island

National University of Ireland, Galway

T: 353 91 495442
E: summerschool@nuigalway.ie
W: http://www.nuigalway.ie/international-summer-school/

Facebook: https://www.facebook.com/summerschoolgalway/

Twitter: https://twitter.com/gwysummerschool

Instagram: https://www.instagram.com/gwysummerschool/
**Recommended**

We recommend that students join our social media channels on Facebook, Twitter, Instagram, once you are accepted to your summer school programme. We will be posting important information, advice and competitions prior to departure and throughout the summer.
University Facilities

Registration
Students will be registered pre-arrival and student ID Cards will be distributed during orientation. Registered students of NUI Galway have access to University facilities.

Policy regarding guests of registered participants
Lectures, educational excursions and associated receptions are attended by registered students only.

Fees

James Hardiman Library
Library services within the University will be available to students during the following times:
Library Building Opening Hours 08.30 - 17.30
Service Hours 09.00 - 17.00
Students must use their student identity card for swipe access to the Library.

Computer and Email Facilities
Campus Account (CASS)
Campus Account (IT Account) credentials are a single user ID (your Student ID number) and password. These credentials provide access to the following services:

- PC Suites
- WiFi
- Email & Office 365 Apps
- Blackboard
- Library Systems

How to activate your Campus Account
Your temporary activation password allows access to PC Suites and WiFi on-campus.
1. Go online to https://cass.nuigalway.ie/ Login using the following credentials:
   User ID is your current Student ID number available on your registration statement.
   Password is your temporary Activation Password galwayDDMM (the word galway followed by the date and month from your date of birth e.g. If your date of birth is the 9th of November your temporary activation password is galway0911).
2. Complete the activation questions.
3. Choose your new Campus Account Password. Note: Password must be at least 8 characters in length.
4. Your Campus Account is now active

PC Suites
The University provides a large number of PC Suites across the campus, providing free internet and email facilities to registered students. A list of computer suites can be found on the ISS website.

WiFi
The NUIGWiFi service is designed to provide students, staff and registered guests with easy access to the Internet. You connect to NUIGWiFi automatically and authenticate with your user ID and password via your web browser e.g. Internet Explorer. Students should login in with their Login with your Campus Account User ID and password.
**Student Mail**

Your Student Email uses Office 365 which is a hosted service by NUI Galway in collaboration with Microsoft. Office 365 combines the familiar Office desktop suite with the latest, cloud-based versions of Microsoft next-generation communications and collaboration services.

Your student email account is accessed at [http://studentmail.nuigalway.ie](http://studentmail.nuigalway.ie). Your NUI Galway email address will be listed on your registration statement. You will login with your NUI Galway email address and your CASS password. After arrival, all email communication from staff of NUI Galway will be sent to your NUI Galway email account.

**Printing**

Within each PC suite there are a number of networked printers to which you can print. These printers produce standard A4-sized black-and-white laser printouts. A small number of PC suites also contain printers that can produce A3-sized printouts. You collect your print job yourself within the suite.

**Credit Based Printing**

As a student you automatically have a print account. A charge is applied for each print job using a credit-based system. You can purchase print credit online at [https://printcredit.nuigalway.ie/](https://printcredit.nuigalway.ie/). Once on the site use the following instruction:

1. Click the **Student Login** option, and login using your **Campus Account** details.
2. Using the drop down list you can select the amount you want to credit (€5.00 minimum).
3. Click **Proceed to Secure Payment** which takes you to a secure payment page for you to enter credit or debit card details.
4. The print credit will be immediately added into your account.

Credit can also be purchased from **Print Kiosks** located in: the Print Release Room 125A, opposite the Arts and Science PC Suite in the Arts & Science Building, the front foyer in the Cairnes' Building and also in the James Hardiman Library.

**Purchasing credits from the kiosks is straightforward.**

1. Use the touch-screen keyboard on the kiosk monitor to login using your **Campus Account** details.
2. Your balance will be displayed and you can add notes or coins to credit your print account.
3. The amount deposited will be displayed on screen and be credited to your print account immediately.

**Service Desk**

The Library and IT Service Desk provides first level advice and support to students and staff on both Library and IT services. The Service Desk is located in the foyer of the James Hardiman Library.

Staff at the Service Desk can assist with your queries on the following topics:

- User ID / Passwords – Campus, email and Library Accounts
- Book Loans – Issuing and Renewals
- Printing / Copying / Scanning
- Support for NUI Galway Email (Student & Staff)
- WIFI Access (NUIGWIFI / EduRoam)
- Blackboard queries
- Training on how to use the Library
- Software
- Finding and using print and online information resources
- Information on Library and IT Services

You can also contact the service by emailing [servicedesk@nuigalway.ie](mailto:servicedesk@nuigalway.ie) or by calling 091 493399.
**Students’ Union Shop**
The Students’ Union operates a general shop on campus adjacent to the Bookshop. Opening hours are 8.30 a.m. – 4.00 p.m., Monday to Friday. A wide range of student stationery, writing materials and confectionery is on sale, as well as distinctive products bearing NUI Galway crest/colours including sweatshirts, t-shirts, ties, scarves, etc. (These items can also be purchased in Áras Fáilte/Information Office located in the Quadrangle building).

**Restaurant Facilities**
With 16 restaurants/cafés on campus, ranging from contemporary cafés and Fairtrade coffee/tea houses to an extensive food hall and café bar, there is something to suit all tastes at NUI Galway! View the full list of facilities please refer to our [website](#).

**Gym/Sports Facilities**
Students will have access to the [Kingfisher Sports Centre](#) for a fee of €50 for one month’s membership. This facility includes a 25 metre swimming pool, state of the art gym, saunas and steam room. Details of student rates will be confirmed at registration.