






# EMPLOYABILITY AWARD

## SEMESTER 1 2019/20



This document lists all the events that are certified for the **SKILLS** element of the Employability Award. Please note you must attend **ONE Employability Workshop, ONE Skills Development Workshop** and **ONE Career Events**.

Please make sure you **register your attendance using NUI Galway Student ID number** with the facilitator of any sessions you attend to ensure we have this evident for the award application process. Thank you.

Who?	Date?	What, When, Where?	Award Element	How?
<b>Week 2</b>				
	Mon 16 Sep	<b>Navigating the Information Landscape</b> 2-3pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Mon 16 Sep	<b>SAP – Problem Solving and Analytical Skills Workshop</b> 1-2pm   Career Seminar Room		<a href="#">Careers Connect</a>
	Mon 16 Sep	<b>Intro to Blogging</b> 3-4.30pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 17 Sep	<b>Intuity – Leadership Skills Workshop</b> 1-2 pm   Career Seminar Room		<a href="#">Careers Connect</a>
	Wed 18 Sep	<b>Citing and Referencing</b> 1-2pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Wed 18 Sep	<b>Accenture – Public Speaking Workshop</b> 1-2pm   Career Seminar Room		<a href="#">Careers Connect</a>



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### Week 3

	Mon 23 Sep	<b>Your Digital Brand</b> 3-4pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 24 Sep	<b>Aqualicense – The value of knowledge in startups!</b> 1 – 2pm   Launchpad		<a href="#">Careers Connect</a>
	Tue 24 Sep (for 10 weeks)	<b>Sign Language</b> 12- 1pm   SU Office		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€40)
	Tue 24 Sep (for 10 weeks)	<b>Sign Language</b> 1- 2pm   SU Office		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€40)
	Tue 24 Sep	<b>Citing and Referencing</b> 2-3pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 24 Sep	<b>Conducting a Literature Review</b> 12:30- 2pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 24 Sep	<b>Goal Setting &amp; Motivation</b> 5:30- 7pm   Library Lobby		<a href="#">Smart Life Website</a>



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	Wed 25 Sep	<b>Social Media &amp; Managing Your Online Identity</b> 12- 2pm   Meeting Rooms 1&2 Aras na Mac Leinn		<a href="#">Eventbrite DigiChamps</a>
	Wed 25 Sep	<b>Navigating the Information Landscape</b> 12 -1pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Wed 25 Sep	<b>Social Media for Research</b> 2:30-4pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Wed 25 Sep (for 10 weeks)	<b>Sign Language</b> 6- 7pm   AM 108		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€40)
	Thu 26 Sep (for 10 weeks)	<b>Sign Language</b> 6- 7pm   AM108		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€40)
<b>Week 4</b>				
	Mon 30 Sep	<b>Citing and Referencing</b> 11-12pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Mon 30 Sep	<b>Beginners Mindfulness (must attend the 4 weeks)</b> 5- 6:30pm or 6:30- 8pm   CA 005		<a href="#">Smart Life Website</a>



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	Tue 1 Oct	<b>Reference Management Tools</b> 2-3pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 1 Oct	<b>Note Taking and study skills</b> 5:30- 7pm   Library Lobby		<a href="#">Smart Life Website</a>
	Wed 2 Oct	<b>Managing your time &amp; workload</b> 7- 8:30pm   Library Lobby		<a href="#">Smart Life Website</a>
	Wed 2 Oct	<b>Conducting a Literature Review</b> 1- 2:30pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Wed 2 Oct	<b>Intuity- Team Building Skills Workshop</b> 1-2pm   Career Seminar Room		<a href="#">Careers Connect</a>
	Wed 2 Oct	<b>Ace Your Exams: Free Tools &amp; Apps to Help Ace Your Exams</b> 12- 2pm   Meeting Rooms 1&2 Aras na Mac Leinn		<a href="#">Eventbrite DigiChamps</a>
	Thu 3 Oct	<b>Navigating the Information Landscape</b> 11 -12pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
<b>Week 5</b>				
	Mon 7 Oct	<b>ALDI – Communication Skills Workshop</b> 1-2pm   Career Seminar Room		<a href="#">Careers Connect</a>

For more information please email [employability@nuigalway.ie](mailto:employability@nuigalway.ie)









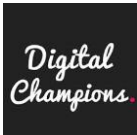







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	Mon 7 Oct	<b>Citing and Referencing</b> 11-12pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Tue 8 Oct	<b>Seas Suas (attendance at all required)</b> 8, 15, 22 & 29 Oct		<a href="#">Registration Website</a>
	Tue 8 Oct	<b>Troubled by procrastination?</b> 5:30- 7pm  Library Lobby		<a href="#">Smart Life Website</a>
	Wed 9 Oct	<b>Facebook – Build Your Brand &amp; Goal Setting Skills Workshop</b> 1-2 pm  G010, Hardiman Building		<a href="#">Careers Connect</a>
	Wed 9 Oct	<b>An Exciting Introduction to the NUIG MakerSpace</b> 12- 2pm   Meeting Rooms 1&2 Aras na Mac Leinn		<a href="#">Eventbrite DigiChamps</a>
	Thu 10 Oct	<b>Reference Management Tools</b> 3-4 pm  Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Thu 10 Oct	<b>Conducting a Literature Review</b> 1- 2:30pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>

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	<p>Fri 11 Oct</p>	<p><b>Navigating the Information Landscape</b> 12 -1pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
<p><b>Week 6</b></p>				
	<p>Tue 15 Oct</p>	<p><b>Intro to Podcasting</b> 3- 4:30pm  Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Wed 16 Oct</p>	<p><b>Reference Management Tools</b> 2-3 pm  Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Thu 17 Oct</p>	<p><b>Citing and Referencing</b> 3- 4pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Thu 17 Oct</p>	<p><b>Barista Course</b> 10- 1:30pm   The View, Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€10)</p>
	<p>Thu 17 Oct</p>	<p><b>Barista Course</b> 2:30- 6pm   The View, Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€10)</p>
	<p>Fri 18 Oct</p>	<p><b>Barista Course</b> 11:30- 3pm   The View, Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€10)</p>

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	Fri 18 Oct	<b>Barista Course</b> 3:30- 7pm   The View, Aras na Mac Leinn		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€10)
	Fri 18 Oct	<b>Conducting a Literature Review</b> 1- 2:30pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Fri 18 Oct 25 Oct 1 Nov	<b>First Aid Responder Course</b> 9- 5pm   Meeting Room 1&2 Aras na Mac Leinn		<a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€100)
<b>Week 7</b>				
	Mon 21 Oct	<b>The Knot Worldwide – Content Writing Workshop.</b> 1-2 pm   Career Seminar Room		<a href="#">Careers Connect</a>
	Mon 21 Oct	<b>Reference Management Tools</b> 3- 4pm   Library Training Room		<a href="#">Eventbrite NUIG Library</a>
	Wed 23 Oct	<b>Podcasts – The Power of the Spoken Word</b> 12- 2pm   Meeting Rooms 1&2 Aras na Mac Leinn		<a href="#">Eventbrite DigiChamps</a>
<b>Week 8</b>				
	Wed 30 Oct	<b>Assignment Preparation</b> 7- 8:30pm   Library Lobby		<a href="#">Smart Life Website</a>

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### Week 9

	<p>Mon 4 Nov</p>	<p><b>Citing and Referencing</b> 11- 12pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Mon 4 Nov</p>	<p><b>Beginners Mindfulness (Repeat)</b> <b>(must attend the 4 weeks)</b> 5- 6:30pm or 6:30- 8pm   AMB G065</p>		<p><a href="#">Smart Life Website</a></p>
	<p>Tue 5 Nov</p>	<p><b>Disclosure Training with Galway Rape Crisis Centre</b> 10- 1:30pm  The Space, Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am-5pm for Sign Up (€10)</p>
	<p>Tue 5 Nov</p>	<p><b>Your Digital Brand</b> 3-4pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Wed 6 Nov</p>	<p><b>Exam Preparation</b> 7- 8:30pm   AMB G065</p>		<p><a href="#">Smart Life Website</a></p>
	<p>Wed 6 Nov</p>	<p><b>Intro to Podcasting</b> 2- 3:30pm  Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
	<p>Wed 6 Nov</p>	<p><b>Digital Minimalism</b> 12- 2pm   Meeting Rooms 1&amp;2 Aras na Mac Leinn</p>		<p><a href="#">Eventbrite DigiChamps</a></p>









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	<p>Thu 7 Nov</p>	<p><b>Intro to Blogging</b> 12:30 – 2pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
<p><b>Week 10</b></p>				
	<p>Mon 11 Nov</p>	<p><b>Social Media for Research</b> 2:30-4pm   Library Training Room</p>		<p><a href="#">Eventbrite NUIG Library</a></p>
<p><b>Week 11</b></p>				
	<p>Thu 21 Nov &amp; Fri 22 Nov</p>	<p><b>ASIST – Applied Suicide Intervention Skills Training</b> Full day   Western Management Centre</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union <a href="mailto:studentsunion@nuigalway.ie">studentsunion@nuigalway.i e</a></p>
	<p>Fri 22 Nov</p>	<p><b>Cardiac First Responder (CFR)</b> 9:30-2pm   Meeting Room 1&amp;2 Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am- 5pm for Sign Up (€40)</p>
<p><b>Week 13</b></p>				
	<p>Fri 6 Dec</p>	<p><b>Child Protection Training</b> 9:30-1pm or 2- 6pm   The Space, Aras na Mac Leinn</p>		<p><a href="#">SU Life Skills</a> Contact Students' Union Office Mon-Fri 10am- 5pm for Sign Up (€15)</p>