*University of Galway*

**Annual Supervisor(s) Report to GRC**

*To be completed by supervisors for each research (PhD, MD and Research Masters) student every year and submitted to the GRC in advance of the GRC annual review meeting with the student.*

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| **Name of Student** |  |
| **Student ID** |  |
| **Year of Study** |  |
| **PhD / MD / Research Masters** |  |
| **Discipline / School** |  |
| **Full or Part Time** |  |
| **Name of Supervisor(s)** |  |
| **Period covered by report** |  |

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| **Indicate the approximate number, duration and significance of meetings held with the student in the reporting period:** |

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| **Summary of work completed in this reporting period:** |

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| **Indicate any communications of the student’s work or relevant articles submitted for publication or published during this period:** |

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| **Is the student making satisfactory progress?** |

Students nearing completion must provide a **Completion Plan**

i.e.all full-time PhD/MD students in years 3, 4 and later (part-time students in years 4, 5, 6 and later) and all full-time Research Masters students in all years (part-time students in years 2 and later).

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| Have you reviewed the completion plan prepared by the student? |

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| Do you agree that this is a realistic and achievable plan? |

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| When do you expect the student to submit their thesis? |

***Note:*** *Research students past their T****ime Limit*** *(i.e.* ***after*** *4 years for a full-time PhD, 6 year part-time PhD,* ***after*** *2 years for full-time Masters and 3 years part-time Research Masters students) should meet more frequently with their GRC e.g. quarterly.*

**For students on structured research programmes**

Complete the tables below indicating the taught modules the student has taken this academic year and providing results for supervisor-assessed modules.

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| **GS Modules to be assessed by supervisor and official results recorded here**  (e.g. GS501) | | | |
| **Code** | **Module Title** | **ECTS** | **Result\***  Pass/Fail |
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\*Relevant assessment materials must be retained by supervisors for the record.

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| **GS Modules (with module owners)**  (e.g. GS506) | | |
| **Code** | **Module Title** | **ECTS** |
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List of GS modules can be found at <https://www.universityofgalway.ie/graduate-studies/currentstudents/gsmodules/>

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| **Advanced Specialised Modules**  (generally discipline-specific, e.g. CH503) | | |
| **Code** | **Module Title** | **ECTS** |
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| Has the student successfully completed any module in another Irish university during this period?  If so, provide university name, module code, title of module, ECTS and result.  ***Note:*** *Students wishing to receive credit for such modules must register for them at NUI Galway. College Offices can advise on procedure.* |

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| Has the student completed the minimum number of taught modules required in their structured research programme?  If not, please discuss module selection for next year as a matter of urgency. |

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| **Supervisor(s) signature(s):** |

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| **Date:** |

**University Guidelines for Research Degree Programmes**

<https://www.universityofgalway.ie/media/graduatestudies/files/university_guidelines_for_research_degree_programmes.pdf>