

HERE IS WHERE~

I REGISTER AFTER RETURNING FROM A LEAVE OF ABSENCE



Returning from a Leave of Absence - Welcome back to your studies for the Academic Year 2019/2020!

All students must register online each year.

Click [here](#) for online registration opening dates (see *Key Dates section of this email*) where you will be able to register for your course online. You **cannot** register before your given date.

It is important to register correctly as:

- Prompt and correct registration as a student of the University gives you access to College facilities (e.g. Library, computer labs etc).
- Correct module registration gives you access to blackboard (if used by your Lecturer) and ensures that your personal exam timetable will be correct.

For more information about student registration, please visit [Student Registration, NUI Galway](#)

NOTE: Please notify the College Office as a matter of urgency if you are not resuming your course or if you are looking to extend your leave of absence

Registration Support?



Registration support is available from 14th August until 27th September and is located in 1st Floor, Áras Uí Chathail.

reghelp@nuigalway.ie

www.nuigalway.ie/registration

Important...

Access and Passwords?



If you have forgotten your password then please visit CASS and click on 'Forgot Password' on the left of the screen. If you are still having difficulties email servicedesk@nuigalway.ie

Fees!



Any fees queries to be addressed to fees@nuigalway.ie

Module Registration



Blackboard



Failure to register your modules correctly will result in:

- no access to blackboard
- you will not be scheduled for an exam in that module.
- Please note that you cannot resit any modules previously sat and passed. It is your responsibility to ensure that all details of registered modules and exemptions are correct.

Should you have any queries in relation to module selection please contact your relevant College

Please ensure that your Blackboard account exactly matches your module registration.

Note: Once you choose your modules it takes 24 hours for them to appear on Blackboard. If you have any Blackboard queries please contact service@nuigalway.ie

Key Dates

15 Aug	Online Course & Module Registration Opens - ALL students except College of Arts @ 10.00 am Returning / Progressing Undergraduate Students
19 Aug	Online Course & Module Registration Opens for College of Arts Progressors Returning / Progressing Undergraduate Students
16 Sept	Course Registration Closes
23 Sept	Module Registration Closes
08 Jan	Change of Mind / Module Registration Opens Optional Semester 2 Modules only, for relevant courses
31 Jan	Change of Mind / Module Registration Closes Optional Semester 2 Modules only, for relevant courses

Registration

1st Floor, Aras Ui Chathail
NUI Galway
reghelp@nuigalway.ie

