



Continuing/Progressing Students for 2020/2021

Welcome back to your studies for the Academic Year 2020/2021!

The following outlines important information on 'how to register online' for your course.

Click [here](#) for Online Registration Opening date for your Programme;

Module and Course Registration closes on: 7th October, 2020.

You **cannot register before your given date

Why Register?

It is important to register correctly as:

- Prompt and correct registration as a student of the University gives you access to College facilities (e.g. Library, computer labs etc).
- Correct module registration gives you access to blackboard (if used by your Lecturer) and ensures that your personal exam timetable will be correct.



1. **LOGON:** Click [here](#) to log into your student portal using your ID number and existing password.
2. Select the **Click Here to Register** button
3. **Select Modules** (always refer to your handbook or relevant dept(s) before selecting modules for programme / timetable information, quotas etc
4. Always ensure that you *confirm selection* and *finish* your record to secure your modules
5. You can add/delete optional modules at any time during the Online Registration open window above.

NOTE: Once online registration is closed any changes to your record require department permission.

Access and Passwords	If you have forgotten your password, please click here for assistance. If you are having problems logging in, please email our IT section at servicedesk@nuigalway.ie including your student ID number and outlining the issue.
Module Registration	Please note that your blackboard must match your Student portal and not vice verse. Failure to register your modules correctly will result in: <ul style="list-style-type: none">· No access to blackboard· You will not be scheduled for an exam in that module. It is your responsibility to ensure that all details or registered modules and exemptions are correct. Should you have any queries in relation to module selection refer to your handbook or contact your relevant College * if no subjects appear on your record after registration is complete, email_reghelp@nuigalway.ie as soon as possible
Exemptions	Please note that you cannot resit any modules previously sat and passed. It is your responsibility to ensure that all details or registered modules and exemptions are correct. Should you have any queries in relation to module selection please contact your relevant College.

Fees	For all Fee queries please contact fees@nuigalway.ie directly giving your student number and outlining the issue.
Blackboard	Once registered your modules will take 24 hours to appear on Blackboard. If you have any Blackboard queries please contact servicedesk@nuigalway.ie giving your student number and outlining the issue
Not Returning?	To withdraw you must complete the withdrawal form here Click here for Leave of Absence policy

www.nuigalway.ie/registration
http://www.nuigalway.ie/registration/reghelp_home.html/continuingstudents/

