EXAMINATIONS OFFICE

EXAM INFORMATION
Timetables

Check out Exams webpage for following info:

- FAQs for Exams
- Exam Advice Video
- Your Personal Exam Timetable

Exam Timetable Available from 11-Nov

MORE INFO – www.nuigalway.ie/exams

EMAIL – examsoffice@nuigalway.ie
ARRIVE – at least 20 minutes before exam
BRING – your Student ID CARD

- ( Penalty – €25 FINE without ID CARD! )

READ – the strict Disciplinary Policy

EMAIL – examsoffice@nuigalway.ie
Guidelines

EXAM DAY

DO NOT BRING – Phones, Tablets, Laptops, Notes, Smartwatch or Fitbits!

*Don't forget to bring your Student ID CARD
MORE INFO – www.nuigalway.ie/exams

EMAIL – examsoffice@nuigalway.ie
Guidelines

EXAM DAY

Mask Wearing • Social Distancing • Hand Hygiene

Wear a face covering at all times
Please Maintain
Wash your hands frequently & use a hand sanitizer

WIPES will be provided at the entrance of the exam hall, for cleaning down your exam space.

MORE INFO – https://www2.hse.ie/conditions/covid19/

EMAIL – examsoffice@nuigalway.ie
Deferrals

- Deferrals must be applied for before your exam takes place.
- If circumstances arise which are outside of your own control and you wish to defer exams, you must apply for a deferral before the examination takes place.

Capping

- Capping is 40% for most modules.
- Capping means that when you repeat an exam or assessment, the maximum mark you can be awarded is the pass mark for the module i.e. 40%.

More Info: www.nuigalway.ie/exams/results/repeat-capping/

Further Exam Information: www.nuigalway.ie/exams

EMAIL - examsoffice@nuigalway.ie
1. Venues
   - Kingfisher, Bailey Allen Hall
   - PC Suites on campus
   - Leisureland
   - (more information on Exams Office website & SharePoint site)

2. Late Entry – Call into SRH (ground floor, Áras Uí Chathail) or email askregistry@nuigalway.ie

3. alternatearrangements@nuigalway.ie
Please check for more information on Access to Campus protocol [here](https://www.nuigalway.ie/exams/).

4. Before Exam
   - Exams start at 9:30, 13:00 & 16:30.
   - All 2 hours duration.
   - Be at exam 20 minutes early.
   - Allocated seat number (boards).
   - Read rules & regulations at [https://www.nuigalway.ie/exams/](https://www.nuigalway.ie/exams/).
   - If found in breach, maybe subject to penalty from ESG (Exam Security Group).
   - Bring Student ID card – SRH, Áras Uí Chathail, Fine.
   - Do not bring phone, smart watch, notes etc.
5. During Exam
   - Signature roll
   - No talking
   - Any permitted material must be free of notes and annotations.
   - Books & calculators will be checked by invigilators.

6. After Exam
   - Remain seated until scripts collected.
   - Do not take anything from the exam venue.
   - Move on to your next exam.
## EXAMS OFFICE
### IMPORTANT DATES 2021/2022

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
<th>Autumn</th>
</tr>
</thead>
<tbody>
<tr>
<td>11th Nov</td>
<td>15th March</td>
<td>7th July</td>
</tr>
<tr>
<td>Exam Timetable Published</td>
<td>Exam Timetable Published</td>
<td>Exam Timetable Published</td>
</tr>
<tr>
<td>6th - 17th December</td>
<td>19th April - 6th May</td>
<td>2nd - 12th August</td>
</tr>
<tr>
<td>Semester 1 Exams</td>
<td>Semester 2 Exams</td>
<td>Autumn Exams</td>
</tr>
</tbody>
</table>

**Jan 2022**
- Provisional Results 
  - Available on BLACKBOARD
  - Check with School/Lecturer for Release Dates

<table>
<thead>
<tr>
<th>Dates</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>10th - 15th June</td>
<td>Final Results (UG)</td>
</tr>
<tr>
<td>20th - 22nd June</td>
<td>Final Results (PG)</td>
</tr>
<tr>
<td>26th August</td>
<td>Autumn Results (UG)</td>
</tr>
<tr>
<td>6th September</td>
<td>Autumn Results (PG)</td>
</tr>
</tbody>
</table>
**Chaplaincy & Pastoral Care Centre**

**Leading up to Exams:**
Request a Support Call

Students can complete a form and request a support call at a suitable time & date leading up to the exams.

Aimed at those struggling with stress, feeling overwhelmed, isolated or wishing to connect with someone.

Scan QR Code to complete form, or click the link:
https://forms.office.com/r/PxS1PKMWfW

---

**During on-campus exams:**
Support Staff at the Venue

If a student is experiencing significant distress during an on-campus exam and needs to step outside the venue, an exam stress support staff can become available to meet with the student. The aim is to help defuse stress and encourage completion of their exam.

Please note that if the invigilator staff require the assistance of an exam stress support staff, please call:

Jimmy - 083 062 6898 or Steve - 087 681 9832

---

**During online exams:**
Exam Stress Helpline

An exam stress helpline will also be available for those sitting exams in remote settings, with the aim is to help defuse stress and encourage completion of their exam.

If problems occur, assistance the student in contact the appropriate people (e.g. Lecturer, College Office).

Students can either email or call the below contacts:
examstress@nuigalway.ie or 089 462 3763
Check out the your exam advice video here
From all in the Exams Office, Registry!

Good Luck with your Exams