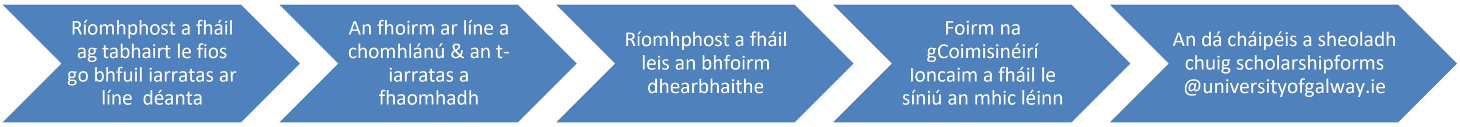
An Próiseas le hIarratas ar Scoláireacht a dhéanamh

Treoir do Stiúrthóirí

An Próiseas:

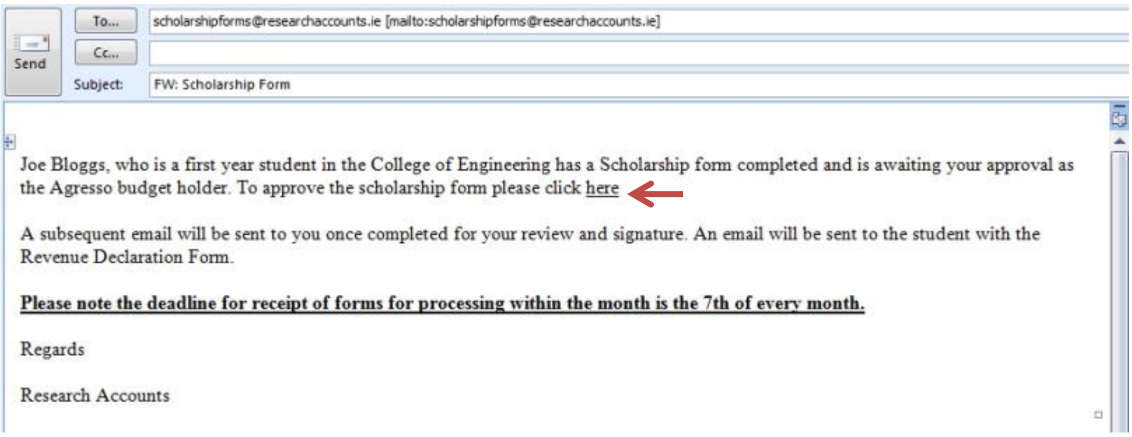


Tabhair faoi deara:

- ! Ní mór foirmeacha atá comhlánaithe i gceart a bheith leagtha isteach faoin **seachtú lá** de gach mí le go ndéanfar íocaíocht don mhí sin.
- ! Ní dhéanfar foirmeacha neamhchomhlánaithe / nach bhfuil comhlánaithe i gceart a phróiseáil agus cuirfear moill ar íocaíocht nó ní dhéanfar íocaíocht dá thairbhe sin.
- ! Seans go gcaithfear le ríomhphoist chórasghinte mar thurscar, déan d'fhillteán dramhphoist a sheiceáil.

Treoracha do Stiúrthóirí

1. Nuair a leagann an mac léinn a f(h)oirm Scoláireachta ar líne isteach, seoltar ríomhphost chuig a stiúrthóir le nasc chuig an bhfoirm chun a (h)iarratas a fhaomhadh.



Send
To... scholarshipforms@researchaccounts.ie [mailto:scholarshipforms@researchaccounts.ie]
Cc...
Subject: FW: Scholarship Form

Joe Bloggs, who is a first year student in the College of Engineering has a Scholarship form completed and is awaiting your approval as the Agresso budget holder. To approve the scholarship form please click here

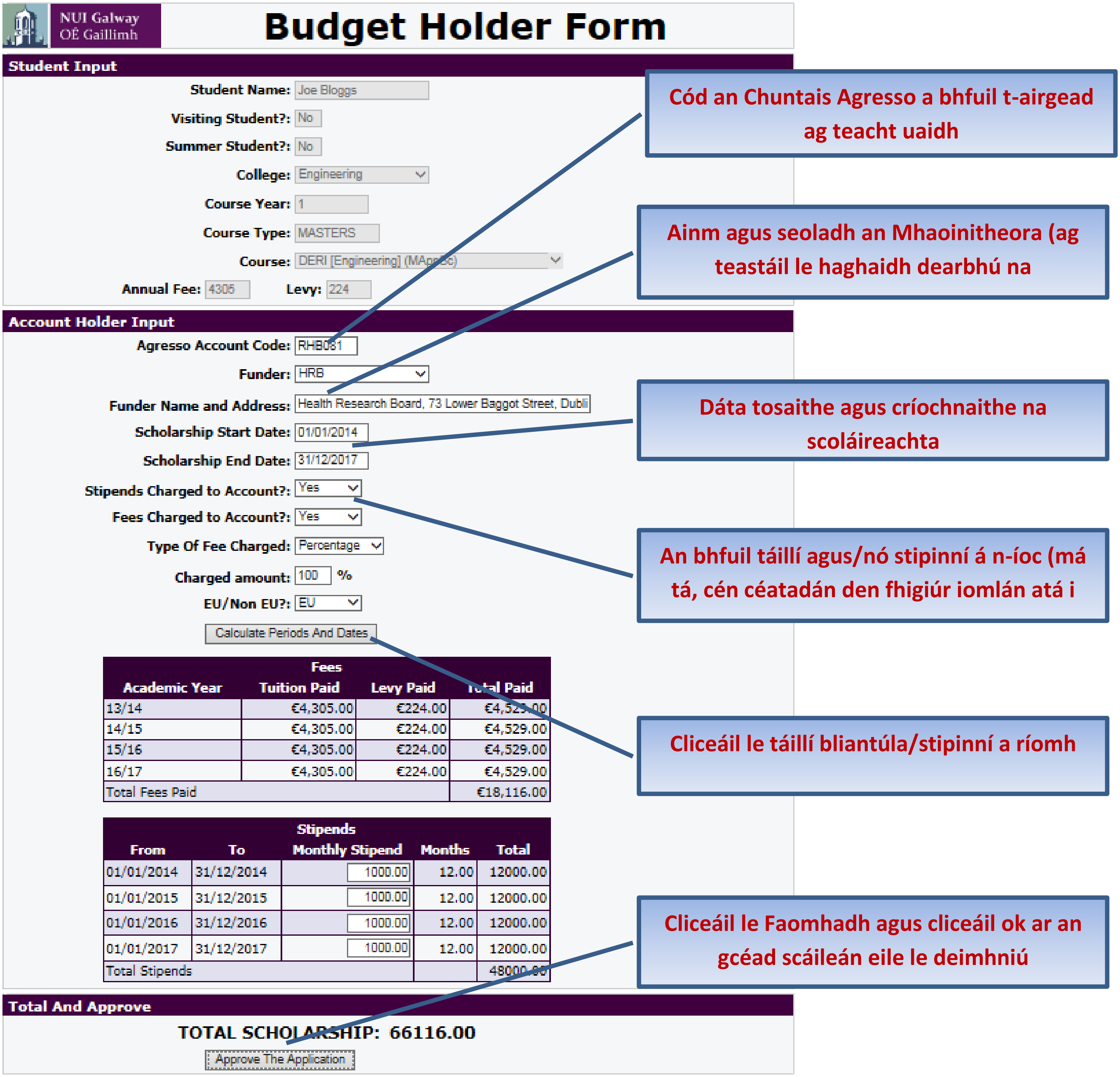
A subsequent email will be sent to you once completed for your review and signature. An email will be sent to the student with the Revenue Declaration Form.

Please note the deadline for receipt of forms for processing within the month is the 7th of every month.

Regards

Research Accounts

2. Ní mór an chuid den fhoirm seo a bhaineann le Sealbhóir an Chuntais a chomhlánú go hiomlán agus a fhaomhadh.



NUI Galway
OÉ Gaillimh

Budget Holder Form

Student Input

Student Name: Joe Bloggs
Visiting Student?: No
Summer Student?: No
College: Engineering
Course Year: 1
Course Type: MASTERS
Course: DERI [Engineering] (MAppSc)
Annual Fee: 4305 Levy: 224

Account Holder Input

Agresso Account Code: RHB081
Funder: HRB
Funder Name and Address: Health Research Board, 73 Lower Baggot Street, Dubli
Scholarship Start Date: 01/01/2014
Scholarship End Date: 31/12/2017
Stipends Charged to Account?: Yes
Fees Charged to Account?: Yes
Type Of Fee Charged: Percentage
Charged amount: 100 %
EU/Non EU?: EU

Calculate Periods And Dates

	Fees		
Academic Year	Tuition Paid	Levy Paid	Total Paid
13/14	€4,305.00	€224.00	€4,529.00
14/15	€4,305.00	€224.00	€4,529.00
15/16	€4,305.00	€224.00	€4,529.00
16/17	€4,305.00	€224.00	€4,529.00
Total Fees Paid			€18,116.00

		Stipends		
From	To	Monthly Stipend	Months	Total
01/01/2014	31/12/2014	1000.00	12.00	12000.00
01/01/2015	31/12/2015	1000.00	12.00	12000.00
01/01/2016	31/12/2016	1000.00	12.00	12000.00
01/01/2017	31/12/2017	1000.00	12.00	12000.00
Total Stipends				48000.00

Total And Approve

TOTAL SCHOLARSHIP: 66116.00

Approve The Application

3. Nuair a dhéanfar an Scoláireacht a fhaomhadh, seolfar dhá ríomhphost: Seoltar an fhoirm dhearbhaithe don Scoláireacht chuig an stiúrthóir agus seoltar Foirm Dhearbhaithe na gCoimisinéirí Ioncaim chuig an mac léinn.

4. Ní mór don mhac léinn foirm na gCoimisinéirí Ioncaim a shíniú go digiteach, agus í a sheoladh chuig a stiúrthóir trí ríomhphost.

5. Ní mór don stiúrthóir an **dá** fhoirm **araon** (an fhoirm dhearbhaithe don Scoláireacht & Foirm Dhearbhaithe na gCoimisinéirí Ioncaim) a sheoladh ansin chuig scholarshipforms@universityofgalway.ie