



**Adult & Continuing Education Office
Fees Scholarship Programme 2011/2012**

Section A: Student Contact Details

Surname: As on Birth Certificate		First Name (s): As on Birth Certificate	
Date of Birth: As on Birth Certificate		Country of Birth:	
Nationality:		PPS Number:	

Address:	
Phone: _____ Mobile: _____	Email: _____

Section B: Finance

Are you currently in receipt of: (please tick appropriate box)			
Job Seekers Benefit	Yes []	No []	Start date:
Job Seekers Allowance	Yes []	No []	Start date:
One-Parent Family Allowance	Yes []	No []	Start date:

Have you applied for or are you in receipt of any other source of funding for this programme?	Yes []	No []
If YES Please give details		

Section C: Programme of Application

Please indicate which programme you have applied for at NUI Galway in 2011/12.

Programme Title	Year of Programme (i.e. Year 1, 2 etc)	Programme Fee

Have you submitted an application form and the relevant documentation? **Yes** [] **No** []

Section D: Details of Unemployment Status from Department of Social & Family Affairs

This scheme is designed for students who have recently become unemployed or on reduced working hours (since January 2008), and wish to update their skills and knowledge by participating in a part-time adult education programme under the fees scholarship scheme. **Scholarships will constitute a 50% contribution towards programme fees.**

How do I qualify?

1. Students must initially meet the minimum entry requirements for their chosen course. Check with the programme co-ordinator for information on eligibility criteria.
2. Students must be registered as unemployed and/or in-receipt of one of the following payments since January 2008.
 - i. Job-seekers Benefit
 - ii. Job-seekers Allowance
 - iii. One-Parent Family Allowance

Applicants must provide a statement from their local Social Welfare Office confirming receipt of the above payments to justify financial support from the University for this scheme. Candidates not meeting the above criteria, but who have recently become unemployed, may also apply. Such candidates will be required to furnish evidence of their unemployment status and will be dealt with on a case-by-case basis.

Applicants should note that all information received will be used for the purposes of selection of students for the Fees Scholarship Scheme only. Under no circumstances will it be disclosed to any other agency or body.

Please note:

1. Candidates are advised to contact their local Community Welfare Office to establish whether receipt of this scholarship would impact upon their entitlements under the Supplementary Welfare Allowances Scheme (i.e. rent or mortgage supplement or medical card etc).
2. Applications must be made on an annual basis.
3. Should an applicant's circumstances of employment change during the course of the programme, their eligibility for the scheme will be reviewed.

Section E: Declaration

I certify that the information supplied is correct and complete.

Signature of applicant: _____

Date: _____

**Return to:
Open Learning Centre,
NUI Galway,
Ballard House, Westside
Galway**

**Scholarship form must be submitted with Application Form.
Closing date for receipt of applications differs within each year,
please contact Course Administrator for further details.**