College of Arts, Social Sciences, and Celtic Studies

NUI Galway
OÉ Gaillimh

Postgraduate Research Travel Bursaries 2017-18

(Period of travel: 1st Sept. 2017 – 31st August 2018)

TERMS AND CONDITIONS

1. A limited number of bursaries will be on offer to support travel that is relevant to the research of students pursuing postgraduate research degrees.

2. The critical criterion in evaluating all applications will be that the travel for which the bursary is sought must be shown to be <u>essential</u> to the applicant's research project.

3. Only students in years 1-4 of their postgraduate programme (full-time) or years 1-6 (part-time) are eligible to apply for these bursaries.

4. Preference will be given to students according to the following priority list:

   a. Students who are not currently in receipt of fellowship/scholarship funding and who have not benefitted previously from a Travel Bursary
   b. Students who are not currently in receipt of fellowship/scholarship funding and who have benefitted previously from a Travel Bursary
   c. Current fellowship/scholarship-funded students who have not previously benefitted from a Travel Bursary
   d. Current fellowship/scholarship-funded students who have previously benefitted from a Travel Bursary.

5. The following upper limits will apply to individual Travel Bursaries:

   a. Travel within the island of Ireland: €300
   b. Travel to Great Britain and Europe: €1,000
   c. Travel to North America and other destinations: € 2,000

6. Students must make use of public transport where available and ensure that all other costs are reasonable. If use of a car is required, clear justification should be provided. An estimate of petrol costs or receipts for same may be submitted. Travel must begin in Ireland. The College will not cover the cost of journeys beginning in other locations.

7. High quality scans or PDF versions of receipts should be submitted directly to the College office according to the instructions below.

8. Students may submit applications based on any or all relevant travel undertaken (or due to be taken) during the period September 2017 and August 2018. This is done in the form of a single application which covers **all** travel for which the student wishes to apply. Students are then reimbursed based on a tiered system (Point 4 above), which will not exceed the limits outlined in Point 5. Applicants may **not** therefore be reimbursed for the full amount of their vouched expenses. Proof of expenses (receipts, paid invoices, air tickets, etc.), must be submitted before payment is made. The maximum bursary that can be paid to an individual student for this application period is €2,000.

9. A written recommendation in support of your application must be received from (one of) your supervisor(s). This should be submitted directly via email by your supervisor to Ms. Sandra Brennan, College of Arts, Social Sciences, and Celtic Studies (artspostgrad@nuigalway.ie). Applications that are not supported by a recommendation will be deemed incomplete.

10. The College of Arts, Social Sciences & Celtic Studies reserves the right to alter the conditions of the Travel Bursary at any time.

APPLICATION INSTRUCTIONS

- An application can be made via the application form which is available on www.nuigalway.ie/arts.
- Scanned receipts should be uploaded with the application form or emailed after to artspostgrad@nuigalway.ie with 'Travel Bursary receipts of "your name"' in the subject line of the email.
- For travel not yet undertaken, receipts should be submitted as soon as they are available. **Latest date for submission of all receipts is Friday 14th September 2018.**
- **The deadline for receipt of applications is 5pm on Friday 15th June 2018.**

Sparánachtaí Taistil Taighde Iarchéime 2017-18
(Tréimhse taistil: 1 Meán Fómhair 2017 – 31 Lúnasa 2018)

TÉARMAÍ AGUS COINNÍOLLACHA

1. Cuirfear líon teoranta sparánachtaí ar fáil chun cuidiú le taisteal a bhaineann le taighde na mac léinn atá i mbun iarchéimeanna taighde.

2. Is é an critéar riachtanach a bhaineann le gach iarratas a mheas go gcaithfear a léiriú go bhfuil an taisteal a bhfuil sparánacht á lorg ina leith riachtanach do thogra taighde an iarrthóra.

3. Níl ach mic léinn atá i mblianta 1-4 dá gcláir iarchéime (lánaimseartha) nó i mblianta 1-6 (páirtaimseartha) i dteideal cur isteach ar na sparánachtaí seo.

4. Tabharfar tús áite do mhic léinn de réir an liosta tosaíochta seo a leanas:

    a. Mic léinn nach bhfuil maoiniú comhaltachta/scoláirearachta acu faoi láthair agus nach bhfuair Sparánacht Taistil roimhe seo
    b. Mic léinn nach bhfuil maoiniú comhaltachta/scoláirearachta acu faoi láthair agus a fuair Sparánacht Taistil roimhe seo
    c. Mic léinn a bhfuil maoiniú comhaltachta/scoláireachta acu ach nach bhfuair Sparánacht Taistil roimhe seo
    d. Mic léinn a bhfuil maoiniú comhaltachta/scoláireachta acu a fuair Sparánacht Taistil roimhe seo.

5. Beidh na teorainneacha seo a leanas i gceist le Sparánachtaí Taistil:

    a. Taisteal taobh istigh d'oileán na hÉireann: €300
    b. Taisteal chuig an mBreatain agus an Eoraip: €1,000
    c. Taisteal chuig Meiriceá Thuaidh agus áiteanna eile: € 2,000

6. Is gá do mhic léinn an córas iompair phoiblí a úsáid nuair is féidir agus ní mór dóibh a chinntiú go bhfuil gach costas eile réasúnta. Más gá gluaisteán a úsáid, caithfear an chúis atá leis sin a mhíniú go soiléir. Is féidir meastachán ar chostais pheitril nó admhálacha peitril a sholáthar.

Caithfear an turas a thosú in Éirinn. Ní chlúdóidh an Coláiste an costas a bhaineann le turais a thosófar i dtíortha eile.

7. Is ceart scanadh ardchaighdeáin nó leaganacha PDF de na hadmhálacha a chur chuig Oifig an Choláiste de réir na dtreoracha thíos.

8. Féadfaidh mic léinn iarratas a dhéanamh i dtaca le gach taisteal a bhaineann leis an tréimhse ó Mheán Fómhair 2017 go Lúnasa 2018. Iarratas amháin a bheidh le déanamh a chlúdóidh an taisteal **ar fad** gur mian leis an mac léinn cur isteach air. Aisíocfar na mic léinn ansin bunaithe ar chóras srathach (Pointe 4 thuas), gan dul thar na dteorainneacha atá mínithe ag Pointe 5. **Ní gá**, mar sin, go bhfaigheadh iarrthóirí iocaíocht i leith iomlán na gcostas atá i gceist. Caithfear fianaise ar chostais (admhálacha, sonraisc íoctha, ticéid aeir, etc.), a chur ar fáil sula ndéanfar aon íocaíocht. Is í an sparánacht is mó a íocfar le haon mhac léinn don tréimhse seo ná €2,000.

9. Caithfidh (duine de do chuid) stiúrthóir(í) moladh a dhéanamh i scríbhinn a thacóidh le d'iarratas. Ba chóir don stiúrthóir é seo a sheoladh ar ríomhphost chuig Sandra Brennan, Coláiste na nDán, na nEolaíochtaí Sóisialta agus an Léinn Cheiltigh (artspostgrad@nuigalway.ie). Beidh iarratas nach bhfuil moladh leis neamhiomlán.

10. Tá cead ag Coláiste na nDán, na nEolaíochtaí Sóisialta agus an Léinn Cheiltigh coinníollacha na Sparánacht Taistil a athrú am ar bith.

TREORACHA LE hIARRATAS A DHÉANAMH:

Is féidir iarratas a dhéanamh ach an fhoirm iarratais atá ar fáil anseo www.nuigalway.ie/arts .

Ba chóir admhálacha scanta a sheoladh díreach chuig artspostgrad@nuigalway.ie le 'Admhálacha Sparánacht Taistil 'd'Ainm'' i líne ábhair na teachtaireachta.

Maidir le taisteal nach bhfuil curtha i gcrích fós, ba chóir admhálacha a sheoladh a luaithe a bheidh siad ar fáil. **Is é an spriocdháta le hadmhálacha a fháil Dé hAoine, 14 Meán Fómhair 2018.**

Caithfidh na hiarratais a bheith faighte faoi 5pm Dé hAoine, 14th Meitheamh 2018.