



OLLSCOIL NA  
GAILLIMHĒ  
UNIVERSITY  
OF GALWAY

Scoil an Dlí  
School of Law

School of Law

A Guide for First Year Students 2023 – 2024

Academic  
Booklet

## Consult University Maps





OLLSCOIL NA GAILLIMHÉ  
UNIVERSITY OF GALWAY

Scoil an Dlí  
Leabhrán Acadúil  
2023 – 2024

School of Law  
Academic Booklet  
2023 – 2024

Contact the School of Law by  
email at  
[law@universityofgalway.ie](mailto:law@universityofgalway.ie)



News items, student activities  
and announcements are posted  
on social media regularly; please  
follow to keep informed.



Instagram: [www.instagram.com/  
universityofgalwaylaw](https://www.instagram.com/universityofgalwaylaw)



Facebook: [www.facebook.com/  
schooloflaw](https://www.facebook.com/schooloflaw)



Twitter/X: [www.twitter.  
com/UniofGalwayLaw](https://www.twitter.com/UniofGalwayLaw) or @  
UniofGalwayLaw

LinkedIn: [www.linkedin.com/  
company/uniofgalwaylaw](https://www.linkedin.com/company/uniofgalwaylaw)

## Welcome from the Head of School

Dear Student


We are pleased to welcome you back to the School of Law at the University of Galway for academic year 2023-24. Since 1849, our School of Law has been delivering innovative legal education in a dynamic school dedicated to impactful, high quality legal research. We have over 800 undergraduate and postgraduate students, over 40 academic staff, a range of undergraduate and postgraduate programmes, and exciting clinical legal education opportunities.



We emphasise student-focused, research-led teaching delivered in a supportive and intellectually challenging environment. We hope that all of this will combine to make your studies with us this year exciting and challenging. The School is passionate about research that meets the highest standards of scholarship, informs your learning, and engages with current societal challenges, impacting public debate and informing government policy. Our contribution to public policy has never been more important. Equally, the contributions that you will make as you embark upon your professional life have the potential for significant impact.

These are exciting times to be studying law, both within the classroom and in the co-curricular activities you will be undertaking. The graduate attributes you acquire throughout your degree and your flexibility in adapting to new learning environments will combine to ensure that you develop a wide range of knowledge, skills, and dispositions that will serve you well as you prepare for your career.

My colleagues and I look forward to working with you over the course of the academic year and wish you well with your studies. As ever, please let us know how you are finding your studies and if there are any ways you think we could improve the educational environment at the School of Law. Enjoy the year ahead!

  
Prof Martin Hogg, Head of School of Law  
[martin.hogg@universityofgalway.ie](mailto:martin.hogg@universityofgalway.ie)

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## University of Galway

Your university, Ollscoil na Gaillimhe | University of Galway, was established in 1845 as Queen's College Galway. Today, University of Galway is one of Ireland's foremost centres of academic excellence. With over 18,000 students, it has a long established reputation of teaching and research excellence. University of Galway is situated on a beautiful riverside campus right in the heart of Galway city and by now you will have witnessed for yourself the extent of the recent building and modernisation programme. Academically, University of Galway is structured around Colleges and Schools. As a Law student you are a member of the College of Business, Public Policy and Law.

## School of Law

Established in 1849, the School of Law at University of Galway delivers innovative legal education in a dynamic school dedicated to impactful, high quality legal research. With 800 undergraduate and postgraduate students and over 40 staff, the School emphasises student-focused, research-led teaching delivered in a supportive and intellectually challenging environment. It hosts the internationally renowned Irish Centre for Human Rights and the Centre for Disability Law & Policy; both centres with established reputations as world leaders in their fields. The School is passionate about research that meets the highest standards of scholarship, informs student learning and engages with current societal challenges, impacting public debate and informing government policy.

## 1. On-Campus Teaching

The university is committed to providing students with a vibrant on-campus experience. Teaching will take place in person and online materials will act as a supplement to, but not replacement for the in-person learning experience. The below outlines why attendance at lectures is an important factor in getting the most out of your legal studies.

### IMPORTANCE OF ATTENDANCE

College semesters are short and it is easy to fall behind. Regular attendance and participation in lectures and tutorials is the best way to avoid this and to get the most out of your education. The School of Law aims to support students to succeed in their degrees. Consequently, and in line with the university's attendance policy, the School does engage in some targeted attendance monitoring in lectures and tutorials. The purpose of this is not to be punitive but supportive. We are acutely aware of the difficulties students may face when it comes to attendance (illness, care responsibilities, lack of accommodation etc). If we are aware of these issues, we can put in place supports to address them. Attendance monitoring is one way of doing this.

Related to this, students are advised to note the following extracts from the university's attendance policy (full details here: <https://www.universityofgalway.ie/centre-excellence-learning-teaching/teachinglearning/attendance/>):

“(1) Enrolment on a full-time programme means a commitment to 40-50 hours of total student effort per week throughout all the weeks of each semester.

- The scheduled classes (lectures, tutorials, laboratories, etc) are only one component of the total effort that is required in order to succeed.
- Assessments and assigned coursework are designed on the basis that students are undertaking the full effort required and are not just based on material covered in scheduled class time alone.
- Students should make sure that they timetable in their own diaries adequate time for study, reading, coursework and revision across the semester. Success at university level is not possible through cramming at the last minute.

- Such levels of engagement and activity will make it more likely that students will acquire a high level of knowledge and understanding of their chosen subjects, feel confident in their abilities and experience less stress during assessments and be better prepared for subsequent years.

(2) Enrolment on a university module or programme means a commitment to active participation and engagement, which includes attendance at all scheduled classes.

- Attendance is not optional, but an obligatory requirement. Non-attendance may be considered de facto withdrawal from a course and students may be unable to proceed to examination or subsequent registration. It is essential that first-year students are made aware of this requirement.
- The student grant (Student Universal Support, Ireland) scheme requires that attendance is monitored and reported on.
- Similarly, fees are paid by the State on behalf of students on the implicit understanding that the students are fully participating in the programmes for which they are registered.
- Many Schools and programmes already register attendance at each class and this should be continued. It is necessary, at the very least, to take attendance at key (or random) stages in the semester which can be reported for each School to Colleges and then to Academic Council.
- Research has shown convincingly that poor attendance results in lower levels of achievement and a higher chance of failure and withdrawal from programmes.
- If students have any concerns regarding the quality of the teaching or learning experience in any of their scheduled classes (or other components of their modules) they should provide feedback using the various channels at their disposal (for example, module questionnaires, Class Reps, Liaison committees) so that any issues may be resolved or considered, as appropriate. Non-attendance is not a means of raising any such issues and may be interpreted, rather, as a reflection of student commitment levels.
- Clearly, there will be extenuating circumstances faced by students from time to time, such as illness and other personal difficulties. Students in these situations should notify the appropriate person responsible for their course (this may need to be clarified in handbooks, websites, etc) so that appropriate measures can be taken.

(3) There are a number of learning supports available across the University, many of which are of relevance to all students regardless of College or year of programme.



## 2. School of Law Support

The School Administration Office is your first point of contact for general queries relating to programmes, modules, examinations, etc and staff are available for contact from 9.30am – 4.30pm, Monday – Friday throughout the academic year, unless otherwise indicated. Queries should be raised in the first instance by emailing [law@universityofgalway.ie](mailto:law@universityofgalway.ie). For urgent queries, please call 091 492389.

The School of Law administration offices are located on Floor 2, Tower 2, Arts/Science Building. Please contact the Office by email to arrange an in-person appointment.

## 3. School Administration





Prof Martin Hogg Head of School	<a href="mailto:martin.hogg@universityofgalway.ie">martin.hogg@universityofgalway.ie</a>
Ms. Éilis O'Regan Acting Director of Strategic Development and Administration	<a href="mailto:eilis.oregan@universityofgalway.ie">eilis.oregan@universityofgalway.ie</a>
Ms. Carmel Flynn School Administrator	<a href="mailto:carmel.flynn@universityofgalway.ie">carmel.flynn@universityofgalway.ie</a>
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School Email Address	<a href="mailto:law@universityofgalway.ie">law@universityofgalway.ie</a>
School Web Address	<a href="http://www.universityofgalway.ie/law/">http://www.universityofgalway.ie/law/</a>

## 4. Academic Staff

Brownlee, Ms. Colleen	<a href="mailto:colleen.brownlee@universityofgalway.ie">colleen.brownlee@universityofgalway.ie</a>
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Smyth, Dr. Ciara	<a href="mailto:ciara.m.smyth@universityofgalway.ie">ciara.m.smyth@universityofgalway.ie</a>
Tobin, Dr. Brian	<a href="mailto:brian.tobin@universityofgalway.ie">brian.tobin@universityofgalway.ie</a>

## 5. General Information for Students

### 5.1 Programme Directors and Class Advisers for First Bachelor of Civil Law (BCL), Bachelor of Civil Law and Business (BLB), Bachelor of Civil Law (Human Rights), First Bachelor of Civil Law and Taxation (BLT) and First Bachelor of Civil Law (Criminology and Criminal Justice) (BLC).

	<p>Programme Director Law (BCL)</p> <hr/> <p>Dr. Brian Tobin <a href="mailto:brian.tobin@universityofgalway.ie">brian.tobin@universityofgalway.ie</a></p>		<p>Class Adviser First Law (BCL)</p> <hr/> <p>Dr. Eoin Daly <a href="mailto:eoin.daly@universityofgalway.ie">eoin.daly@universityofgalway.ie</a></p>
	<p>Programme Director Law and Business (BLB)</p> <hr/> <p>Ms. Deirdre Callanan <a href="mailto:deirdre.callanan@universityofgalway.ie">deirdre.callanan@universityofgalway.ie</a></p>		<p>Class Adviser First Law and Business (BLB)</p> <hr/> <p>Mr. Larry Donnelly <a href="mailto:larry.donnelly@universityofgalway.ie">larry.donnelly@universityofgalway.ie</a></p>
	<p>Programme Director Law and Taxation (BLT)</p> <hr/> <p>Dr. Charles O'Mahony <a href="mailto:charles.omahony@universityofgalway.ie">charles.omahony@universityofgalway.ie</a></p>		<p>Class Adviser First Law and Taxation (BLT)</p> <hr/> <p>Dr. Charles O'Mahony <a href="mailto:charles.omahony@universityofgalway.ie">charles.omahony@universityofgalway.ie</a></p>
	<p>Programme Director and First Year Class Adviser Law (Human Rights) (BLH)</p> <hr/> <p>Dr. Shane Darcy <a href="mailto:shane.darcy@universityofgalway.ie">shane.darcy@universityofgalway.ie</a></p>		<p>Programme Director and First Year Class Adviser Law (Criminology and Criminal Justice) (BLC)</p> <hr/> <p>Dr. Diarmuid Griffin <a href="mailto:diarmuid.griffin@universityofgalway.ie">diarmuid.griffin@universityofgalway.ie</a></p>

## 5.2 Change of Registration for Optional Modules

Online Registration remains open until 24th September 2023 for those students who wish to change their optional module registration: [www.universityofgalway.ie/registration/](http://www.universityofgalway.ie/registration/)

## 5.3 Withdrawing from a Programme

If you are thinking about withdrawing from your programme it is really important to speak to your Class Adviser who will discuss the difficulties you are encountering and perhaps reach a solution that enables you to continue.

If you decide that you have no other option then you may apply to de-register by filling in the online withdrawal form after you have completed the advised steps outlined in the Course Withdrawal process. If you have made the decision to withdraw it is important that you notify the School Office and your Programme Director to confirm your choice.

Further information on the withdrawal process, including the Student Withdrawal Policy and the online withdrawal form are available here: [www.universityofgalway.ie/student-registry-helpdesk/our-services/coursewithdrawal/](http://www.universityofgalway.ie/student-registry-helpdesk/our-services/coursewithdrawal/).

## 6. Year 3 of Your Degree

Students will choose to complete a Professional Work Placement or Study Abroad for the 3rd academic year of their 4-year Law degree. As the application process for the Professional Work Placement or Study Abroad takes place during the 2nd year of the degree, academic performance in 1st year is key to securing either a placement or a place abroad.

### 6.1 International Study Abroad and Studying Abroad under the ERASMUS Programme

Students who would like to spend a year of their law studies abroad may do so as part of the School's involvement in the ERASMUS and International Exchange Programmes. In Europe, some Law subjects are taught through English in reputable universities including University of Leuven in Belgium, University of Leiden and University of Groningen in Holland, Eötvös Loránd University, Budapest in Hungary and Jagiellonian University, Kraków in Poland.

For those with a high standard of spoken and written French, courses can be taken in University of Aix-en-Provence, University of Montesquieu - Bordeaux IV, University of Clermont-Ferrand, University of Poitiers and University of Toulouse; for those with German, University of Gottingen, University of Leipzig and University of Wurzburg; Spanish, University of Granada and University of Salamanca.

Students also have the opportunity of spending a year at the University of Iowa College of Law, Catholic University of America and other Universities in the United States, Shantou in China, University of Technology in Sydney, Australia and University of Ottawa, McGill University School of Law and Carleton University Department of Legal Studies in Canada. Places on both exchange programmes are limited.

NB Students who study Legal Irish will spend one semester studying at University of Galway's Gaeltacht campus in An Cheathrú Rua and one semester of professional work placement in an Irish-speaking environment.

Queries can be addressed by email to [lawstudyabroad@universityofgalway.ie](mailto:lawstudyabroad@universityofgalway.ie).

## 6.2 Professional Work Placement

Work placement brings together learning in the classroom with learning on the job. It is intended to give participating students a practical appreciation of the needs and modus operandi of the workplace, thereby broadening and significantly improving their knowledge. Students will take new and enriched experience back to the classroom, enriching their own education and that of their classmates.

Host organisations assist students in gaining diverse and unique insights into the workings of their organisation. This gives students an opportunity to cultivate innovation and competencies ideally suited for the ever-evolving global workplace.

The School is partnering with nationally and internationally recognised law firms and organisations who are committed to working with us to ensure the best possible work experience. Students will be fully supported by their Placement Officer and have interview preparation supports available to them in advance of their work placement.

You will be advised by your Placement Officer on each employer's working policy for placement, be it on-site, hybrid or remote working, as jobs are shared with you.

## 6.2.1 Work Placement

Students work full time hours during this placement and it is an academically credited programme. The placements will be in large commercial law firms, general practice law firms, corporate legal environments, legal research in a public sector organisation, with barristers, international non-governmental organisations, United Nations bodies or developmental agencies and other human rights bodies. Some firms that have offered placements include Eversheds Sutherland, Arthur Cox, William Fry, Matheson, A&L Goodbody, Philip Lee, AMOSS Solicitors, Maples and Calder LLP, IBM, Berwick Solicitors, RDJ Galway, Damien Tansey Solicitors, MacDermott & Allen Solicitors, Michael Houlihan & Partners Solicitors, Fidelma Bane Solicitors, Department of Justice and Equality, Irish Council Civil Liberties, ISPC, Irish Water, Irish Refugee Council, Threshold and the Centre for Disability Law and Policy at University of Galway. Students may apply for international work placement opportunities, including Lex Field and FundRock in Luxembourg.

## 6.2.2 Duration and Working Hours of Placement

Students are required to pursue a placement for eight months from the start of September to the end of April inclusive.

The exact structure of the working week will be declared by the employer on the job description at the point that the placement opportunity is advertised. The working week may be structured in accordance with the business needs and may for example involve a regular working week (9am-5pm, Monday- Thursday/ Friday) or shift work and irregular hours.

Queries can be addressed to Fiona Keane at [fiona.keane@universityofgalway.ie](mailto:fiona.keane@universityofgalway.ie) or Maria Gilligan at [maria.gilligan@universityofgalway.ie](mailto:maria.gilligan@universityofgalway.ie)

## 7. The Library

Effective use of the library is a crucially important part of legal education. Students should take advantage of every opportunity to familiarise themselves with the library and the services it offers. Nowadays, many excellent services are available through electronic sources (located on the ground floor of the library). Training sessions are available and details may be obtained from the information desk in the Library and at <http://library.universityofgalway.ie>.

Please find useful links to Library services for Law students below:

- [Getting started in the Library](https://library.universityofgalway.ie/studying/) - <https://library.universityofgalway.ie/studying/>
- [About the Library](https://library.universityofgalway.ie/about/) - <https://library.universityofgalway.ie/about/>
- [Workshops & Events - Bookings](https://universityofgalway.libcal.com/calendar/) - <https://universityofgalway.libcal.com/calendar/>
- [Introduction - Law \(LibGuides\)](https://libguides.library.universityofgalway.ie/Law) - <https://libguides.library.universityofgalway.ie/Law>

Library opening hours and services are subject to prevailing public health guidelines and therefore subject to change. We encourage you to check the above guidelines regularly ahead of any planned visit to the library.

## 8. Academic Year 2023/2024 - Important Dates

<b>Semester 1 2023</b>	
Orientation 1st year students	Wednesday 13th to Saturday 16th September
Start of teaching - 1st year students	Monday 18th September
End of teaching - 1st year students	Friday 24th November (10 weeks of teaching)
Semester 1 Exams Start	Monday 4th December
Semester 1 Exams End	Friday 15th December
Christmas Holiday	Saturday 16th December

<b>Semester 2 2024</b>	
Start of teaching	Monday 8th January
End of Teaching	Friday 28th March (12 weeks of teaching)
Easter	Good Friday 29th March to Easter Monday 1st April
Field Trips	Tuesday 2nd April to Friday 5th April
Study Week	Monday 8th April to Friday 12th April
Semester 2 Exams Start	Monday 15th April
Semester 2 Exams End	Wednesday 1st May (13 days of exams)
Autumn Repeat Exams	Tuesday 6th August to Friday 16th August (9 days of exams)

Bank Holidays: Monday 30th October 2023 / Monday 5th February 2024 / Monday 18th March 2024 / Monday 6th May 2024 / Monday 3rd June 2024 / Monday 5th August 2024



## 9. Examinations (including Repeats and Deferrals)

Students must present for the first sitting of their examinations. Repeat examinations are confined to those who fail at the first attempt or who have permission to defer. However, it is important to note that deferral of any examination is a very serious matter and students will not normally be granted a deferral except for the most serious of situations.

Deferrals are only permitted at the discretion of the Head of School, on bona fide grounds of ill-health, or bereavement of close family members, or serious personal circumstances which can be verified independently.

Requests for exam deferral must be made on a special Deferral Application Form. Students can request this form by emailing the School of Law office at [law@universityofgalway.ie](mailto:law@universityofgalway.ie). Students must provide documentary letters, medical certificates or other support material from medical doctors, student counsellors or others along with their application. The School reserves the right to verify the stated grounds for deferral.

Only the modules listed on the form will be considered for deferral and students should contact [law@universityofgalway.ie](mailto:law@universityofgalway.ie) to be informed of the outcome of their application.

## 10. Lecture and Tutorial Attendance

We anticipate a significant emphasis on face-to-face delivery with the ability to switch to blended and online delivery where necessary. Blended learning involves the integration of face-to-face learning and teaching with complementary online learning activities.

There are integral components to the teaching and learning experience on most of our programmes, and the normal expectation is that students will attend campus where such teaching sessions are provided, in compliance with public health advice.

While the normal expectation is that students will attend campus, the university will work to accommodate those who cannot attend due to health reasons during the pandemic.

Specific lecture times and venues for you will be indicated on your timetable.

### 10.1 What should I do during a lecture?

- Focus on listening to the lecturer
- Make notes of the main themes and points made
- Avoid the temptation to write down everything that is said

Lecturers make learning materials available on Canvas. The notes are a teaching tool and are not intended to be a comprehensive summary of the lecture and should not be treated as such.

The aim of a lecture is not to give a definitive and comprehensive set of facts on the module that students will learn by rote. Instead, you are expected to supplement the lecture with reading and interpretations of your own, developing your own set of notes on a particular topic by reference to the lecture material and the recommended reading. Module outlines will give an estimated study time required in each module (please see individual module outlines but a workload of approximately 5-6 hours per week per module is typical).

Should you miss several lectures due to illness or for any other reason you should notify the lecturer concerned. It is your responsibility to inform yourself of the content of any lectures missed.

## 10.2 Tutorials

Lecturers will provide guidance as to the times, frequency and content of tutorials.

Tutorials are facilitated by a tutor who guides the tutorial and answers any questions you might have. Generally speaking, the tutorial discussion is structured around a set of questions and/or a case-study. It is vital that you prepare in advance for tutorials by completing the recommended reading and preparing notes to address the questions posed. As the questions and case-studies reflect the types of questions posed in examinations active participation in tutorials is also a valuable way to prepare for exams.

Before a tutorial you should:

- Review the relevant lecture
- Complete the required reading
- Prepare an answer to the tutorial questions
- Clarify what you do not understand and prepare questions to be raised during the tutorial

During a tutorial you should:

- Listen to the discussion on the material
- Make contributions on the material discussed
- Raise questions on issues you do not understand or wish to have clarified

## 11. Advisory

It can be difficult adjusting to University life as well as being away from home and friends. There are people you can talk to within the School of Law and within the University of Galway wider community including the Student Health and the Counselling Services. You are encouraged to avail of any such services if you are finding it all a bit overwhelming and lonely.

All undergraduate law programmes have Class Advisers and Programme Directors who can refer you to other appropriate supports if necessary. Lecturers also set aside regular times for consultation with students and are usually circulated at the start of the academic year. You can contact lecturers by email to arrange an online meeting to discuss issues of concern to you.

The School of Law Administrative staff are available for short online appointments to answer queries you may have on your programme or registration. Please email [law@universityofgalway.ie](mailto:law@universityofgalway.ie) for further information.

### 11.1 School of Law Student Support Officer

Student Support Officer - School of Law:  
AnnMarie Gilchrist

<https://www.universityofgalway.ie/lawstudentadvisor/>

My name is AnnMarie Gilchrist and I am the Student Support Officer for the School of Law in University of Galway.



My role is to support students who may be at personal or academic risk. I offer a confidential, non-judgmental service to students, and can offer advice on time management, structuring study plans, financial assistance, exam preparation, and general welfare.

I also support students who are feeling overwhelmed or experiencing personal difficulty which impacts their academic success. I can offer advice and information on various supports which are available to students of University of Galway and no problem is too big or too small, so please don't hesitate to contact me.

I work full-time, and you can contact me on [annmarie.gilchrist@universityofgalway.ie](mailto:annmarie.gilchrist@universityofgalway.ie).

## 11.2 Useful Contacts

School of Law T: +353 (0) 91 492389 law@universityofgalway.ie	Chaplaincy Centre T: +353 (0) 091 495055 chaplains@universityofgalway.ie	Student Registry Helpdesk T: +353 (0) 91 495999 askregistry@universityofgalway.ie
Career Development Centre T: +353 (0) 91 493589 careers@universityofgalway.ie	Disability Support Service T: +353 (0) 91 492813 disabilityservice@universityofgalway.ie	Fees Office T: +353 (0) 91 492386 fees@universityofgalway.ie
	Student Counselling Service T: +353 (0) 91 492484 counselling@universityofgalway.ie	Registration Office T: +353 (0) 91 494329 reghelp@universityofgalway.ie

## 11.3 Frequently Asked Questions

When contacting us with a question or concern, please do not address your query to multiple members of School of Law staff unless directed to. When submitting a query, please include your student ID number and course instance within your message.

### Who should I contact if...

...I have a registration query?

If you have a registration query during the open registration period at the start of each semester, please contact Registration in the first instance: [registration@universityofgalway.ie](mailto:registration@universityofgalway.ie). Outside of these periods, it is best to contact the School Office: [law@universityofgalway.ie](mailto:law@universityofgalway.ie)

...I have a timetable query?

Timetables for Law programmes are available at <https://www.universityofgalway.ie/business-public-policy-law/school-of-law/students/timetables/>.

Semester timetable queries should be directed to the School Office: [law@universityofgalway.ie](mailto:law@universityofgalway.ie)

Exam timetables are released by the Examinations Office in the weeks prior to the relevant exam period. Issues with exam timetables should be directed to [askregistry@universityofgalway.ie](mailto:askregistry@universityofgalway.ie)

...I have a specific academic query?

- Contact your relevant module leader if your query relates to a particular module.

- Contact your programme director if the query relates to the wider programme.

- Contact the School Office for general academic queries or in the event that the relevant academic staff member is not available.

...I have a query about fees?

All queries regarding fee payment should be directed to the Fees Office: [fees@universityofgalway.ie](mailto:fees@universityofgalway.ie)

Details on fee payment processes and deadlines are available at <https://www.universityofgalway.ie/fees/>.

... I have a query about module assessments?

It is best to contact the relevant module leader in the first instance.

...I am experiencing issues accessing my UG student CASS account?  
The Information Solutions and Services (ISS) unit is the primary contact for any issues regarding your University of Galway Campus Account and related applications. If you have any issue, you can contact the Library & IT Service desk for assistance. For advice and support contact the ISS Service Desk on 091 495777 or the Library & I.T. Service Desk on 091 495399 or <https://www.universityofgalway.ie/information-solutions-services/services-for-students/>.

...I am experiencing personal/financial/ academic difficulties?  
Please contact School of Law Student Support Office, AnnMarie Gilchrist: [annmarie.gilchrist@universityofgalway.ie](mailto:annmarie.gilchrist@universityofgalway.ie) and/or the School Office: [law@universityofgalway.ie](mailto:law@universityofgalway.ie) in the first instance for guidance on the supports available.

...I am considering a Leave of Absence from my studies?  
Leave of Absence is an authorised and temporary break away from your programme. You can apply for Leave of Absence for numerous reasons, including medical or financial.

Should you be considering applying for Leave of Absence, please contact your College/School Office and Programme Director. The [Leave of Absence Policy](#) contains all relevant information, please read it carefully. Also take a look at the [Leave of Absence workflow diagram](#), which steps you through the process involved. Full information and a useful Q&A can be found at <https://www.universityofgalway.ie/student-registry-helpdesk/leave-of-absence/>.

...I have a query about Winter/Summer/ Autumn examinations and procedures?  
If you have a query regarding examination procedure, particularly regarding deferral of assessment, you must contact the School of Law Office: [law@universityofgalway.ie](mailto:law@universityofgalway.ie)

...I require a letter confirming my registration or attendance at university?  
The Student Registry Helpdesk provide registration statements on request. Please contact [askregistry@universityofgalway.ie](mailto:askregistry@universityofgalway.ie) in the first instance.

...I am not sure who to contact about my query?  
Please contact the School Office at [law@universityofgalway.ie](mailto:law@universityofgalway.ie), in the first instance, so that your query can be appropriately addressed and directed to relevant staff members.

## 12. Regulations for BCL, BLB, BLH, BLT and BLC

Programmes are organised on a semester basis. The academic year is divided into two periods, called semesters, which are of approximately equal length (12 weeks each with the exception of the 10 weeklong Semester 1 in First Year). Programmes are organised into modules and carry a credit unit weighting (ECTS), or value, which reflects the extent and difficulty of the programme concerned. Modules are normally examined at the end of the semester in which the module was completed. Provisional results for Semester 1 are released mid-semester 2. These results, along with your Semester 2 results, are confirmed in June.

1. Full details of University Marks and Standards can be found on the University of Galway Examinations website. Please note that revisions to the Marks and Standards may occur during the year. The most up-to-date revisions can be found on: <https://www.universityofgalway.ie/exams/policies-procedures/>
2. Repeat Examinations will be held at the August Examination Session.
3. A candidate must have successfully completed 60 ECTS in First Year to proceed to the Second Year of the programme. The Pass standard is 40% in each module. Compensation will only be applied in cases where its application enables the student to successfully complete the programme as a whole. However, the year may be passed by compensation provided:
  - The aggregate mark for all modules of the year is at least 40%
  - No mark is below 35%
  - Not more than 15 ECTS have marks in range 35 – 39%

Note: Where one or more of these conditions have not been met each module where the mark is below 40% must be repeated. Marks of 40% and above are carried forward to the next session and are not repeatable.

4. Honours are awarded only on the aggregate performance to candidates who have successfully completed 60 ECTS, in accordance with the following standards:  
First Class Honours, 70%; Second Class Honours Grade One, 60%;  
Second Class Honours Grade Two, 50%; Third Class Honours, 40%.
5. The First Year Examination must be passed within two academic years from the date of entering the programme, except students who are



permitted to transfer to the First Year of another programme, having failed in another school. They must pass the First Year Examination within one academic year of entering the programme.

6. Students who intend to seek entry to the Law Professions must inform themselves of the current requirements of the professional bodies. These requirements are subject to change. Listed below are the modules students must prepare for entrance examinations to the professional bodies (correct at the time of print, September 2023):

Law Society of Ireland ( <a href="http://www.lawsociety.ie">www.lawsociety.ie</a> )	Honorable Society of King's Inns ( <a href="http://www.kingsinns.ie">www.kingsinns.ie</a> )
Contract Law I & II	Contract Law I & II
Constitutional Law I & II	Constitutional Law I & II
Tort Law I & II	Tort Law I & II
Criminal Law I & II	Criminal Law I & II
EU Law I & II	EU Law I & II
Equity I & II	Equity I & II
Company Law I & II	Company Law I & II
Land Law I & II	Land Law I & II
	Evidence I & II
	Administrative Law I
	Jurisprudence

### 13. Module Selection for First Law (BCL)

1. Modules for the First Law (BCL) are as follows:

Code	Module	Semester	ECTS
LW3120	Understanding the Law	Semester 1	10
LW3121	Critical Thinking for Lawyers	Semester 2	10
LW117	Constitutional Law	Year-long	10
LW118	Contract	Year-long	10
LW262	Tort	Year-long	10
GR106	Legal German or	Year-long	10
GR1104	Beginners German for Law Students or	Year-long	10
LW109	Legal French or	Year-long	10
GA1101	Gaeilge & Scileanna Cumarsáide 1: Teanga an Dlí or	Year-long	10
LW3149	Family and Child Law	Year-long	10
			Total 60

## 14. Module Selection for First Law and Business (BLB)

1. Modules for the First Year are as follows:

Code	Module	Semester	ECTS
LW3120	Understanding the Law	Semester 1	10
LW117	Constitutional Law	Year-long	10
LW118	Contract	Year-long	10
LW262	Tort	Year-long	10
AY104	Introduction to Financial Accounting	Semester 1	5
AY105	Introduction to Management Accounting	Semester 2	5
EC139	Principles of Microeconomics &	Semester 1	5
EC141	Principles of Macroeconomics or	Semester 2	5
MS120	Business Information Systems &	Semester 1	5
MS1100	Information Management for Business or	Semester 2	5
GR106	Legal German or	Year-long	10
GR1104	Beginners German for Law Students or	Year-long	10
LW109	Legal French or	Year-long	10
SH102	Beginners' Spanish or	Year-long	10
SH140	Intermediate Spanish or	Year-long	10
GA1101	Gaeilge & Scileanna Cumarsáide 1: Teanga an Dlí	Year-long	10
			Total 60

## 15. Module Selection for First Law (Human Rights) (BLH)

1. Modules for the First Year are as follows:

Code	Module	Semester	ECTS
LW3120	Understanding the Law	Semester 1	10
LW3123	Human Rights Law: Theories, Concepts and Contemporary Issues	Semester 2	10
LW117	Constitutional Law	Year-long	10
LW118	Contract	Year-long	10
LW262	Tort	Year-long	10
LW3149	Family and Child Law or	Year-long	10
GR106	Legal German or	Year-long	10
GR1104	Beginners German for Law Students or	Year-long	10
LW109	Legal French or	Year-long	10
GA1101	Gaeilge & Scileanna Cumarsáide 1: Teanga an Dlí	Year-long	10
			Total 60

## 16. Module Selection for First Law and Taxation (BLT)

1. Modules for the First Year are as follows:

Code	Module	Semester	ECTS
LW3120	Understanding the Law	Semester 1	10
LW117	Constitutional Law	Year-long	10
LW118	Contract	Year-long	10
LW262	Tort	Year-long	10
AY104	Introduction to Financial Accounting	Semester 1	5
AY105	Introduction to Management Accounting	Semester 2	5
EC139	Principles of Microeconomics &	Semester 1	5
EC141	Principles of Macroeconomics or	Semester 2	5
MS120	Business Information Systems &	Semester 1	5
MS1100	Information Management for Business or	Semester 2	5
GA1101	Gaeilge & Scileanna Cumarsáide 1: Teanga an Dlí or	Year-long	10
GR106	Legal German or	Year-long	10
GR1104	Beginners German for Law Students or	Year-long	10
LW109	Legal French	Year-long	10
			Total 60

## 17. Module Selection for First Law (Criminology and Criminal Justice) (BLC)

1. Modules for the First Year are as follows:

Code	Module	Semester	ECTS
LW3120	Understanding the Law	Semester 1	10
LW117	Constitutional Law	Year-long	10
LW118	Contract	Year-long	10
LW262	Tort	Year-long	10
LW394	Criminal Justice	Semester 1	5
LW365	Criminology	Semester 2	5
LW3121	Critical Thinking for Lawyers or	Semester 2	10
LW3149	Family and Child Law or	Year-long	10
GA1101	Gaeilge & Scileanna Cumarsáide 1: Teanga an Dlí or	Year-long	10
GR106	Legal German or	Year-long	10
GR1104	Beginners German for Law Students or	Year-long	10
LW109	Legal French	Year-long	10
			Total 60



**School of Law**

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**[www.universityofgalway.ie/law](http://www.universityofgalway.ie/law)**

**[www.instagram.com/universityofgalwaylaw](https://www.instagram.com/universityofgalwaylaw)**

**[www.facebook.com/schooloflaw](https://www.facebook.com/schooloflaw)**

**[www.twitter.com/UniofGalwayLaw](https://www.twitter.com/UniofGalwayLaw)**

**[www.linkedin.com/company/uniofgalwaylaw](https://www.linkedin.com/company/uniofgalwaylaw)**