NUI Galway
OÉ Gaillimh

Registration Terms

.ie/registration

1st Year Postgraduate Students

Registration Guide

Registration

Registration is the collection and maintenance of student data. All information is stored centrally on the Student Record System.

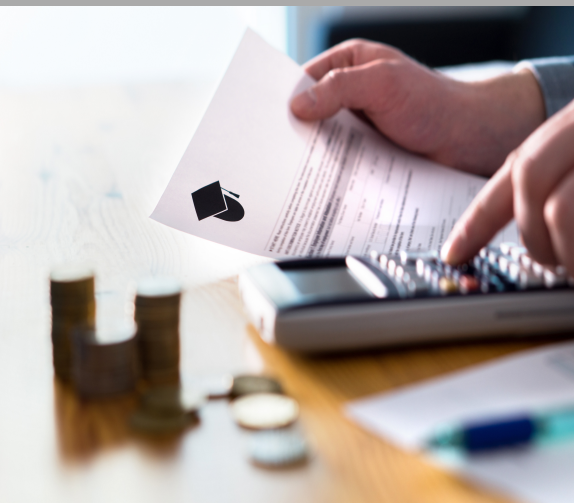All students at NUI Galway must register each year, this is obligatory.

Online Registration?

Online registration allows you the freedom to register for your course and also pay fees Online. Log into your 'Student Portal'(when open) on **www.nuigalway.ie/reg**

See Registration Dates here

Course Fees

All fees and funding queries should be directed to the Fees Office at **fees@nuigalway.ie** See FAQ's on **www.nuigalway.ie/fees**

Registration for Non-EU Students

Please see registration information **here** for Non-EU students

Research Students registering after 1st March

Research students if you are due to register for your course on or after the 1st March, please see **here** for information.

How do I Register?

Go to
www.nuigalway.ie/reg
Click on 'Register Here' (available when Online opens)
If 'Register Here' does not appear see **here**

LOG IN DETAILS

USERNAME - This is your NUI Galway student email address. You will receive this via email from our IT section (ISS).

PASSWORD - The Universities IT section (ISS) will email you to advise you on how to activate your **MultiFactor Authentication**. While activating your MFA you will be forced to change your password to one unique to you. This is the password you will use

Note: To reset your password click **here.** If you are still having issues contact the Library & IT Service Desk on **servicedesk@nuigalway.ie**

PAST STUDENTS - If you attended NUI Galway previously you will use your old NUI Galway ID number, for more details click **here**

Terms and Conditions

All those who register as a student of NUI Galway do so understanding that they agree to abide by all the rules and regulations of the University as they apply to students including but not limited to those described **here**

Domicile

Domicile refers to your country of permanent address prior to entry to the programme of study e.g. a Polish person comes to Ireland 2 weeks prior to commencing a higher education course. While their nationality is Polish and their correspondence address is in Ireland, their country of permanent residence is still Poland.
Only in the case where a student has been residing in Ireland for 3 years or more prior to commencing their course would their Domiciliary of Origin be Ireland. Their Domiciliary of Origin must not change throughout the duration of their study.

Upload a Photo

To receive a student ID card you must upload a photo, there are very specific guidelines which you can view **here**

Term Address

Term address is the address you will be staying at while in Galway. You can update this on your **Student Portal,** under 'Profile'

Module Selection

Core (compulsory) modules will appear for you once registered, where relevant.

Optional modules must be selected Online.
Note: for module queries consult with your Course Director or the College Office see **here**

Course Credits (ects)

Each course has a credit requirement, e.g. 60ects, 90ects.

You must select enough modules to reach these credits by the close of Online module registration see dates **here.**

Graduate Studies Modules

You can see information on the Graduate Studies modules on offer this year **here**

Research Students

Area of research – You must select your area of research, this is your discipline code e.g. Medicine MD701.

Your discipline code will have '0' ects (credits) beside it. It is used to track your area of research and the discipline you are in. Your module registration will not be complete until you add this code.
Note: Queries about your discipline code should be directed to your PG Academic Co-Ordinators see **here**

Research Students

The Research Component - denotes your research thesis value. Once your taught modules are selected you then add your research component i.e. taught modules = 30 ects, **research component** = 60 ects e.g. module RM060

Graduate Studies Training Course -1GST1

Note: All registered postgraduate research students are automatically registered for the part-time course 1GST1 on an annual basis. This site is used to share, on blackboard, relevant information with postgraduate research students e.g. funding opportunities, upcoming workshop, and access to Online Research Skills Training Resources. See **Graduate Studies** for more information.

IT Terms

Direct all issues/ queries to
servicedesk@nuigalway.ie
include your ID number on all correspondence

Library & IT Service Desk

/iss4students

Campus Account

Your Campus Account provides access, using a single username and password, to Blackboard, Email & Microsoft Office 365 Apps, Library Systems, MyCampus, Online Registration, PC Suites, Placement, Exam timetables and Exam results. For information about Campus Accounts see here. If you have any queries you email servicedesk@nuigalway.ie

Multifactor Authentication (MFA)

MFA is a security measure to ensure only you will have access to your NUI Galway account. For instructions on how enable your MFA see here.

Note: all queries and questions must be directed to our IT section ISS at servicedesk@nuigalway.ie

Blackboard

This VLE provides a medium for supporting teaching and learning activities, including assessment and examination. Your Blackboard account will be available to login to 24 hours after you have registered. To login to Blackboard see here. Module content is made available by your Course Instructors/Tutors