Registration Process for Non-EU Students – 1st year Postgraduates

First step: Fees

Before you are permitted to complete formal registration for your NUI Galway course, you must, in compliance with university policy and immigration control:

• International postgraduate student fees may be paid in full prior to Registration or 50% of fees may be paid before Registration* and the balance paid in full before 31st January 2023.
  *Depending on Visa requirements, students may need to pay €6,000 or 50% as part of the Visa approval/application and therefore should look to have this installment paid as soon as possible in advance of the semester commencing.

• International Students who have their fees paid by their home College or other organization must provide these details to the NUI, Galway Fees Office in advance of registration.

• International Students who have successfully applied for a course/programme at NUI Galway will be allocated a pre-registration 8 digit student ID xxxxxxxx number which should be quoted on all fee transactions and correspondence with the University.

Fees Office contact details:
(www.nuigalway.ie/fees, fees@nuigalway.ie)

Second Step: Register as a Student

Once you have contacted the Fees Office and have your fees in order i.e. Fees will update your student record; then you can register as a student of NUI Galway by:

• Register Online (only after getting your fees in order) by logging into your Student Portal once Online registration opens. See here for more details.

Your Student ID number is the 8 digit student ID xxxxxxxx number you have already been allocated. This should be quoted on all fee transactions and correspondence with the University.

For password login information see the Postgraduate Registration Guide here.

You must have a ‘selfie’ (head and shoulders) photo of you on your own ready to upload before you start the registration process. Click here for photo guidelines

For all information on student IT accounts please see the University IT Department's (ISS) webpage here.

If you need help registering online email the Registration Help Desk at registration@nuigalway.ie