

## NUI Galway PPI awards

### Introduction

The aim of the inaugural NUI Galway Awards for Public and Patient Involvement in Research Excellence is **to acknowledge and reward PPI contributors and researchers who are working together** to ensure that the voices of those likely to be impacted by research findings are heard throughout all phases of the research process.

Our Public Advisory Panel co-developed this award scheme with the PPI Ignite @ NUI Galway team.

These awards will recognise and celebrate the commitment of our PPI contributors and researchers (here referred to as **a PPI partnership**) in driving innovation in PPI practice across all research disciplines in NUI Galway. We anticipate PPI awards becoming an annual event in the NUI Galway calendar.

### Award categories

In 2020, we will have two categories:

#### 1. PPI in postgraduate research

- Recognition of PPI involving one or more PhD or Masters students working with PPI contributors.
- Applications are welcome from any partnerships between PPI contributor(s) and researcher(s), active between March 2018 and Dec 2020, where the researcher(s) is/are a registered PhD or Masters student at NUI Galway.

#### 2. PPI in other research

- Recognition of PPI involving PPI contributors working with any researcher or research team other than a partnership with postgraduate students
- Applications are welcome from any research team or partnership involved in any PPI activities, linked to research carried out in NUI Galway

We will award up to **four awards** in total across the two categories, and within each category, will assess applications from PPI start-up partnerships and established partnerships separately.

Note: a “PPI contributor” can be an individual contributor or a PPI group, a community organisation or a patient organisation.

### Application process

#### 1. Apply

Applications are welcome as written documents, as video recordings, or as a combination of both. An application must be co-developed by both the PPI contributor(s) and the researchers. Appendix A contains a template application form / outline of a video recording. Creativity in the application is welcome as long as the information requested is clearly contained in the application in an output that can be accessed easily.



Applications must be submitted to [ppi@nuigalway.ie](mailto:ppi@nuigalway.ie) by 5pm on Wed 13 Jan 2021. Links to videos or other material available online will be accepted (it is not necessary to email these as attachments).

## 2. Shortlisting

We will shortlist in each category and announce the shortlisted applications.

## 3. Interview

During January, short-listed partnerships may be invited to participate in a 15 minute interview with a public review panel.

## 4. Award winners announced

We will announce the winners in Feb 2021.

### Evaluation panel and criteria

The evaluation panel will comprise of representatives of:

- Volunteers from the PPI Ignite @ NUI Galway Public Advisory Panel, excluding any members who are nominated for an award in partnership with other research programmes
- Two reviewers external to NUI Galway, at least one of whom will have experience of partnerships outside of research
- Two researchers experienced in embedding PPI in research, one from NUI Galway and one external to NUI Galway

The evaluation panel will assess applications under the following criteria:

- **Building the PPI partnership** - how was the PPI partnership established and how was this partnership developed?
- **PPI contribution to the PhD programme or research study** - what parts of the research cycle were influenced by PPI partners?
- **Communication within the partnership** – evidence of appropriate communications to meet the needs of the different people involved
- **Governance** – what decisions were made within the partnership and how were these decisions made?
- **Identifying and addressing challenges** – what are/were the key challenges and how were these addressed? Any creative solutions?
- **Impact** – what impact has the PPI process had on the research and is this impact being formally evaluated?